



TALLAHASSEE
**COLLEGIATE
ACADEMY**

Governing Board Meeting

Monday, May 19, 2025, 6:00PM

TSC Fine & Performing Arts Center – Room 104

VISION

Tallahassee Collegiate Academy graduates will be lifelong learners and contributors to society through STEM careers and continued education.

MISSION

Tallahassee Collegiate Academy will prepare a diverse population of students for high-demand, high wage positions through rigorous coursework leading to an associate degree in a science, technology, engineering, or mathematics (STEM) field concurrent with a high school diploma.

Agenda

- 1. Call to Order**
- 2. Approval of Minutes from April Meeting**
- 3. Board Member Opening Comments**
- 4. New Business**
 - a. Principal's Report
 - i. Student Spotlight: Best & Brightest Award Ceremony
 - ii. Graduation
 - b. Academic Update
 - c. Enrollment Update
 - d. Budget Update – Dr. Barbara Wills
- 5. Items for Consideration**
- 6. Announcements**
 - a. Upcoming Events Report
- 7. Public Comment**
- 8. Adjourn**

Next Meeting: Monday, June 16, 2025 (Regular Meeting)

**Minutes
Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive
Tallahassee, FL 32304
Monday, April 21, 2025**

Board Meeting

On April 21, 2025, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 5:59 p.m.

Members Present: Board Chair Karen Moore, Trustees David Clark, Randy Pople, Kim Kelling, and James Taylor.

Absent: Jessica Chapman

Via Phone/Zoom: None

Others Present: Patricia Pagozalski, Matthew Gregory, Calandra Stringer, Barbara Wills, Melanie Larson, Tricia Rizza, Christy Bailey, Elisa Reino, Allison Tackett, Sarah Chapman, and TCA students and their parents.

COMMENTS:

- i. **Board Chair** – Trustee Moore opened the meeting by welcoming all attendees to the board meeting. Trustee Moore extended a huge thanks to Trustee Kelling for the role she has stepped into and building the bridge between the Board, TCA faculty, and the TSC community. She gave extra thanks to TSC for all their work and help.
- ii. **Board Members-** Trustee Kelling highlighted the amount of time she has spent over at TCA doing enrollment interviews and wanted to extend thanks to Assistant Principal Pagozalski and Dr. Rizza for all their hard work. Excitement was expressed for the upcoming graduation ceremony and being able to welcome in 12 alumni. Trustee Kelling mentioned her participation in the enrollment meetings has been very beneficial as a board member, and it has been helpful for parents to understand the rigor and fun in TCA's unique school structure. Trustee Pople expressed thanks to Trustee Kelling for all her work at TCA, saying she was the right person at the right time to provide additional support to TCA.

APPROVAL OF MINUTES

1. March 24, 2025

Requested Board approve March board meeting minutes as presented.

MOTION: Trustee Pople **SECOND:** Trustee Taylor

Motion passed unanimously.

NEW BUSINESS

a. Principal's Report

Assistant Principal Pagozalski introduced Esinam Agama, a 10th grader at TCA. Esinam won TCA's school-level Poetry Out Loud competition, advanced to win at the state level, and is now preparing to compete nationally in Washington, D.C. She performed "After Apple-Picking" by Robert Frost, one of her winning selections, to the Board and meeting attendees.

It was announced that TCA has officially received COGNIA accreditation, a major achievement that was accomplished within a year thanks to the dedication of teachers, staff, and parents who participated in interviews and campus visits.

Students from US History classes and the Plant the Moon team recently attended a field trip to Kennedy Space Center, and appreciation was expressed to the Board and to TSC for making the trip possible.

Preparations for upcoming state assessments are underway, and teachers have been hosting EOC “Exam Jams”, after school tutoring sessions aimed at boosting student confidence ahead of testing days. Attendance has been strong, and thanks were extended to the teachers for their extra efforts.

TCA student, Raines Mostellar, was recognized by the Florida State Board of Education for his academic excellence and leadership on the Robotics team. Additionally, TSC hosted its first-ever “TSC Day at the Capitol” where the TCA Robotics team was able to attend and showcase their robot and all their hard work.

For information only, no Board action required.

b. Enrollment Update

Update provided by Assistant Principal Pagozalski. At the time of this memorandum, there were 269 students enrolled: 111 9th graders, 98 10th graders, 48 11th graders, and 12 12th graders. Recruitment efforts for the 2025-2026 school year are actively underway, with the goal of filling 100 ninth-grade seats. As of April 17th, 2025 there have been 241 applications received, including 112 for potential ninth graders; 36 students have already completed enrollment meetings and been cleared as ready to enroll. The re-enrollment process for current students opened on April 22nd, with a deadline of May 1st for families to indicate if they are returning.

For information only, no Board action required.

c. Budget Update

An update on the TCA budget was provided by Dr. Barbara Wills. An update on the TCA budget was provided; a summary of revenues and expenses as of March 31st, 2025, was provided. An earlier error in the March revenue amount was corrected during the Finance Committee meeting; the correct figure for March revenue is \$157,068, not \$118,368 as previously reported.

For information only, no Board action required.

ITEMS FOR CONSIDERATION

None

ANNOUNCEMENTS

a. Upcoming Events Report

Assistant Principal Pagozalski provided an overview of upcoming events for the Spring semester.

PUBLIC COMMENTS

None

NEXT MEETING DATE

April 21, 2025 at 6:00 p.m.

Location: **TSC Main Campus**

ADJOURNMENT

Board Chair Moore adjourned at 6:44 p.m.

Minutes approved at the business meeting of the Board of Trustees on (Date) _____.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President/Superintendent



444 Appleyard Drive
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850.5046300 | www.tca.fl.edu

May 19, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Academic Update

Item Description

This item provides an update regarding academic and student progress at TCA.

Overview and Background

TCA Students completed the End of Course (E.O.C.) Assessments that are required for high school graduation during the first week of May. The results are as follows:

EOC	Percentage of Successful Students
Biology	89%
US History	93%
Geometry	60%
Algebra	30%

TCA will provide additional updates for the Progress Monitoring Assessment results as the school continues to receive the data analysis from the Florida Department of Education.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.



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May 19, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Enrollment Update

Item Description

This item provides an overview of the current enrollment numbers for the 2024-2025 school year, and update on enrollment numbers for 2025-2026.

Overview and Background

TCA currently has 268 students enrolled as follows: 9th graders = 111, 10th graders = 97, 11th graders = 48 and 12th graders = 12.

The goal is to fill 100 seats for 9th graders as TCA moves into the 2025-2026 school year. As of May 16, 2025, TCA has received 287 applications. There are 112 applications for potential 9th graders and 80 have completed enrollment meetings and been admitted. Meetings are continuing and the application period has been extended until May 31, 2025.

TCA is also surveying current students to determine who will be returning to TCA next year.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



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May 19, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Patricia Pagozalski, Assistant Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Update

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with Statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 24-25 budget is based on an enrollment of 275 students and using the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2024-25
THROUGH APRIL 2025

FY25 Revenue	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 212,294.00	\$ 209,315.25	\$ 212,294.00	\$ 209,315.25	101
August	\$ 212,537.00	\$ 209,315.25	\$ 424,831.00	\$ 418,630.50	101
September	\$ 212,537.00	\$ 209,315.25	\$ 637,368.00	\$ 627,945.75	102
October	\$ 231,842.00	\$ 209,315.25	\$ 869,210.00	\$ 837,261.00	104
November	\$ 212,537.00	\$ 209,315.25	\$ 1,081,747.00	\$ 1,046,576.25	103
December	\$ 220,949.00	\$ 209,315.25	\$ 1,302,696.00	\$ 1,255,891.50	104
January	\$ 213,939.00	\$ 209,315.25	\$ 1,516,635.00	\$ 1,465,206.75	104
February	\$ 213,939.00	\$ 209,315.25	\$ 1,730,574.00	\$ 1,674,522.00	103
March	\$ 157,068.00	\$ 209,315.25	\$ 1,887,642.00	\$ 1,883,837.25	100
April	\$ 157,068.00	\$ 209,315.25	\$ 2,044,710.00	\$ 2,093,152.50	98
May		\$ 209,315.25	\$ 2,044,710.00	\$ 2,302,467.75	89
June		\$ 209,315.25	\$ 2,044,710.00	\$ 2,511,783.00	81

FY25 Expenditures	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	217,591.45	\$ 193,115.09	\$ 217,591.45	\$ 193,115.09	113
August	158,484.18	\$ 193,115.09	\$ 376,075.63	\$ 386,230.17	97
September	211,607.43	\$ 193,115.09	\$ 587,683.06	\$ 579,345.26	101
October	146,578.35	\$ 193,115.09	\$ 734,261.41	\$ 772,460.34	95
November	191,408.43	\$ 193,115.09	\$ 925,669.84	\$ 965,575.43	96
December	182,673.05	\$ 193,115.09	\$ 1,108,342.89	\$ 1,158,690.52	96
January	155,884.98	\$ 193,115.09	\$ 1,264,227.87	\$ 1,351,805.60	94
February	186,924.38	\$ 193,115.09	\$ 1,451,152.25	\$ 1,544,920.69	94
March	140,508.08	\$ 193,115.09	\$ 1,591,660.33	\$ 1,738,035.77	92
April	176,675.34	\$ 193,115.09	\$ 1,768,335.67	\$ 1,931,150.86	92
May		\$ 193,115.09	\$ 1,768,335.67	\$ 2,124,265.94	83
June		\$ 193,115.09	\$ 1,768,335.67	\$ 2,317,381.03	76



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May 19, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Upcoming Events Report

Item Description

This item details the upcoming events at Tallahassee Collegiate Academy for the spring semester.

Overview and Background

5/19 Final Exams 1st, 3rd, 5th
5/20 Final Exams 2nd, 4th, 6th
5/23 Last Day of School
5/27 Post Planning Days
5/28 New Student Orientation
7/7-7/24 Summer Program Minds in Motion Summer Academy

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

This item was presented for informational purposes only.