



Governing Board Meeting

Monday, March 24, 2025, 6:00PM

TSC Fine & Performing Arts Center – Room 104

VISION

Tallahassee Collegiate Academy graduates will be lifelong learners and contributors to society through STEM careers and continued education.

MISSION

Tallahassee Collegiate Academy will prepare a diverse population of students for high-demand, high wage positions through rigorous coursework leading to an associate degree in a science, technology, engineering, or mathematics (STEM) field concurrent with a high school diploma.

Agenda

- 1. Call to Order**
- 2. Approval of Minutes from February Meeting**
- 3. Board Member Opening Comments**
- 4. New Business**
 - a. Principal's Report
 - i. Robotics Competition
 - ii. Exhibition Night
 - b. Academic Update – Board Workshop – Dual Enrollment
 - c. Budget Update – Dr. Barbara Wills
- 5. Items for Consideration**
 - a. Enrollment 2025-2026
- 6. Announcements**
 - a. Upcoming Events Report
- 7. Public Comment**
- 8. Adjourn**

Next Meeting: Monday, April 21, 2025 (Regular Meeting)

Minutes
Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive
Tallahassee, FL 32304
Monday, February 17, 2025

Board Meeting

On February 17, 2025, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 6:02 p.m.

Members Present: Board Chair Moore, Trustees Pople, Kelling, and Taylor.

Absent: Trustee David Clark, Jessica Chapman

Via Phone/Zoom: None

Others Present: Patricia Pagozalski, Matthew Gregory, Calandra Stringer, Barbara Wills, Melanie Larson, and Lindsay Shaw.

COMMENTS:

- i. **Board Chair** – Trustee Moore welcomed everyone and commented that Chancellor Diaz was extended an invite to come and be the first graduation speaker and are awaiting his response. Trustee Moore also complemented Trustee Kelling on her new journey in life and highlighted how she is an incredible asset to this community, to this foundation, to the college, and to this board.
- ii. **Board Members-** None

APPROVAL OF MINUTES

1. November 18, 2024

Requested Board approve November board meeting minutes as presented.

MOTION: Trustee Pople **SECOND:** Trustee Kelling

Motion passed unanimously.

NEW BUSINESS

a. Principal's Report

Assistant Principal Pagozalski provided an update on recent TCA events. The past TCA Board Meeting scheduled for January was cancelled due to snow. When students returned to school, they celebrated Literacy Week with many events, ending with our 10th graders attending the Zora festival in Eatonville, FL and had the opportunity to present and share their projects with festival goers. TCA's involvement in the Zora festival is hoping to grow in the coming years.

Dean Gregory shared the student led initiatives that had culminated in the many events TCA has planned for Black History Month, including Family Feud, food trucks, the spoken word event, and the BHM Field Trip for all 9th grade students to FAMU, the Black Archives, and the IMAX theatre. Ms. Chapman and her Culture Club were credited with the hard work needed to make these events possible. In addition to this, students also got to experience the Hate Ends Now Holocaust traveling exhibit, featuring 360 video presentation of stories from Holocaust survivors.

In addition to this, students also got to experience the Hate Ends Now Holocaust traveling exhibit, featuring 360 video presentation of stories from Holocaust survivors. TCA students are also participating in Plant the Moon Science competition, where they are investigating plant growth in lunar conditions utilizing moon simulant soil.

Assistant Principal Pagozalski provided an update on the COGNIA accreditation process. On February 4th, COGNIA conducted their last visit to TCA and spent the day observing classrooms and seeing school operations, as well as having the opportunity to sit down and speak with TCA teachers. The COGNIA evaluator had high remarks for TCA and are currently working on the final report.

For information only, no Board action required.

b. Enrollment Update

Update provided by Assistant Principal Pagozalski. At the time of this memorandum, there were 275 students enrolled: 114 9th graders, 99 10th graders, 49 11th graders, and 13 12th graders. Enrollment was at 275 students during the February FTE report, reflecting the same FTE numbers to those reported in October.

For information only, no Board action required.

c. Academic Update

Update provided by Assistant Principal Pagozalski. An update on the academic achievement goals for the 2024-2025 school year was provided for the subjects of ELA, Math, US History and Biology. In ELA, the initial academic goal was set for 64% proficiency, and students are currently at 61% proficiency. Testing data from PM1 and PM2 were analyzed by the literacy leadership team and additional support was determined for students to excel in PM3. In Math, the initial academic goal was set for 64% proficiency, and students are currently at 65% proficiency. Math tutoring is offered every Monday and Thursday. In US History, the initial academic goal was set for an 80% EOC pass rate, and students are currently at an 80% EOC pass rate. US History tutoring is offered every Wednesday. In Biology, the initial academic goal was set for an 85% EOC pass rate and students are currently at an 69% EOC pass rate. Biology tutoring is offered every Wednesday. In addition to this support, TCA students also have Power Hour for either intervention or enrichment on Wednesdays, PM Power Hour includes extending support after school on Wednesdays, EOC Exam Jam sessions, as well as the intensive reading course. Dual Enrollment numbers for TCA students have increased this semester, to a total of 156 students taking DE courses in Spring. Trustee Taylor was curious as to how TCA is performing compared to other schools in the state; this information was requested by Trustee Moore to be brought to the next board meeting.

For information only, no Board action required.

d. Budget Update

An update on the TCA budget was provided by Dr. Barbara Wills. An update on the TCA budget was provided; a summary of revenues and expenses as of January 31st, 2025, was provided. In addition, the EFT disbursements from the Department of Education were shared.

For information only, no Board action required.

ITEMS FOR CONSIDERATION

None

ANNOUNCEMENTS

a. Upcoming Events Report

Assistant Principal Pagozalski provided upcoming events for the months of February and March.

PUBLIC COMMENTS

None

NEXT MEETING DATE

March 17, 2025 at 6:00 p.m.

Location: **TSC Main Campus**

ADJOURNMENT

Board Chair Moore adjourned at 6:45 p.m.

Minutes approved at the business meeting of the Board of Trustees on (Date) _____.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President/Superintendent



444 Appleyard Drive
Tallahassee, Florida 32304-2895
850.5046300 | www.tca.fl.edu

March 24, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Patricia Pagozalski, Assistant Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Update

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with Statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 24-25 budget is based on an enrollment of 275 students and using the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2024-25
THROUGH FEBRUARY 28, 2025

FY25 Revenue	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 212,294.00	\$ 209,315.25	\$ 212,294.00	\$ 209,315.25	101
August	\$ 212,537.00	\$ 209,315.25	\$ 424,831.00	\$ 418,630.50	101
September	\$ 212,537.00	\$ 209,315.25	\$ 637,368.00	\$ 627,945.75	102
October	\$ 231,842.00	\$ 209,315.25	\$ 869,210.00	\$ 837,261.00	104
November	\$ 212,537.00	\$ 209,315.25	\$ 1,081,747.00	\$ 1,046,576.25	103
December	\$ 220,949.00	\$ 209,315.25	\$ 1,302,696.00	\$ 1,255,891.50	104
January	\$ 213,939.00	\$ 209,315.25	\$ 1,516,635.00	\$ 1,465,206.75	104
February	\$ 213,939.00	\$ 209,315.25	\$ 1,730,574.00	\$ 1,674,522.00	103
March		\$ 209,315.25	\$ 1,730,574.00	\$ 1,883,837.25	92
April		\$ 209,315.25	\$ 1,730,574.00	\$ 2,093,152.50	83
May		\$ 209,315.25	\$ 1,730,574.00	\$ 2,302,467.75	75
June		\$ 209,315.25	\$ 1,730,574.00	\$ 2,511,783.00	69

FY25 Expenditures	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 127,991.28	\$ 193,115.09	\$ 127,991.28	\$ 193,115.09	66
August	\$ 159,806.64	\$ 193,115.09	\$ 287,797.92	\$ 386,230.17	75
September	\$ 147,419.81	\$ 193,115.09	\$ 435,217.73	\$ 579,345.26	75
October	\$ 153,861.03	\$ 193,115.09	\$ 589,078.76	\$ 772,460.34	76
November	\$ 151,423.00	\$ 193,115.09	\$ 740,501.76	\$ 965,575.43	77
December	\$ 156,319.23	\$ 193,115.09	\$ 896,820.99	\$ 1,158,690.52	77
January	\$ 166,271.29	\$ 193,115.09	\$ 1,063,092.28	\$ 1,351,805.60	79
February	\$ 191,399.70	\$ 193,115.09	\$ 1,254,491.98	\$ 1,544,920.69	81
March		\$ 193,115.09	\$ 1,254,491.98	\$ 1,738,035.77	72
April		\$ 193,115.09	\$ 1,254,491.98	\$ 1,931,150.86	65
May		\$ 193,115.09	\$ 1,254,491.98	\$ 2,124,265.94	59
June		\$ 193,115.09	\$ 1,254,491.98	\$ 2,317,381.03	54



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Enrollment Update

Item Description

This item provides an overview of the current enrollment numbers for the 2024-2025 school year, and recommended action on enrollment numbers for 2025-2026.

Overview and Background

TCA has 274 students enrolled as follows: 9th graders = 114, 10th graders = 99, 11th graders = 49 and 12th graders = 12.

The goal is to fill 100 seats for 9th graders as TCA moves into the 2025-2026 school year.

Funding/ Financial Implications

None

Past Actions by the Board

The Board approves the new enrollment numbers annually.

Recommended Action

Approve the number of new enrollment students for 2025-2026.



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Upcoming Events Report

Item Description

This item details upcoming events at Tallahassee Collegiate Academy for the Spring semester.

Overview and Background

3/17 Teacher Planning Day
3/18 Student Intervention Meeting
3/25 TCA Team Collaboration Meeting
4/1 Staff Meeting
4/2 BEST Writing Assessment
4/8 ACT
4/18 Spring Holiday- (TCA Closed)
5/1 Biology EOC
5/6 PM3 ELA & Staff Meeting
5/8 Alg. 1 / Geometry EOC
5/13 TCA Graduation 6pm
5/14 US History EOC
5/19 Final Exams 1st, 3rd, 5th
5/20 Final Exams 2nd, 4th, 6th
5/23 Last Day of School

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.