



Governing Board Meeting

Monday, February 17, 2025, 6:00PM
TSC Fine & Performing Arts Center – Room 104

VISION

Tallahassee Collegiate Academy graduates will be lifelong learners and contributors to society through STEM careers and continued education.

MISSION

Tallahassee Collegiate Academy will prepare a diverse population of students for high-demand, high wage positions through rigorous coursework leading to an associate degree in a science, technology, engineering, or mathematics (STEM) field concurrent with a high school diploma.

Agenda

- 1. Call to Order**
- 2. Approval of Minutes from November Meeting**
- 3. Board Member Opening Comments**
- 4. New Business**
 - a. Principal's Report
 - i. Culture Club's Black History Month Plans
 - ii. Holocaust Exhibit
 - iii. Cogna Update
 - b. Enrollment Update
 - c. Academic Update
 - d. Budget Update – Dr. Barbara Wills
- 5. Items for Consideration**
 - a. None
- 6. Announcements**
 - a. Upcoming Events Report
- 7. Public Comment**
- 8. Adjourn**

Next Meeting: Monday, March 17, 2025 (Regular Meeting)

**Minutes
Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive
Tallahassee, FL 32304
Monday, February 17, 2025**

Board Meeting

On February 17, 2025, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 6:02 p.m.

Members Present: Board Chair Moore, Trustees Pople, Kelling, and Taylor.

Absent: Trustee David Clark, Jessica Chapman

Via Phone/Zoom: None

Others Present: Patricia Pagozalski, Matthew Gregory, Calandra Stringer, Barbara Wills, Melanie Larson, and Lindsay Shaw.

COMMENTS:

- i. **Board Chair** – Trustee Moore welcomed everyone and commented that Chancellor Diaz was extended an invite to come and be the first graduation speaker and are awaiting his response. Trustee Moore also complemented Trustee Kelling on her new journey in life and highlighted how she is an incredible asset to this community, to this foundation, to the college, and to this board.
- ii. **Board Members-** None

APPROVAL OF MINUTES

1. November 18, 2024

Requested Board approve November board meeting minutes as presented.

MOTION: Trustee Pople **SECOND:** Trustee Kelling

Motion passed unanimously.

NEW BUSINESS

a. Principal's Report

Assistant Principal Pagozalski provided an update on recent TCA events. The past TCA Board Meeting scheduled for January was cancelled due to snow. When students returned to school, they celebrated Literacy Week with many events, ending with our 10th graders attending the Zora festival in Eatonville, FL and had the opportunity to present and share their projects with festival goers. TCA's involvement in the Zora festival is hoping to grow in the coming years.

Dean Gregory shared the student led initiatives that had culminated in the many events TCA has planned for Black History Month, including Family Feud, food trucks, the spoken word event, and the BHM Field Trip for all 9th grade students to FAMU, the Black Archives, and the IMAX theatre. Ms. Chapman and her Culture Club were credited with the hard work needed to make these events possible. In addition to this, students also got to experience the Hate Ends Now Holocaust traveling exhibit, featuring 360 video presentation of stories from Holocaust survivors.

In addition to this, students also got to experience the Hate Ends Now Holocaust traveling exhibit, featuring 360 video presentation of stories from Holocaust survivors. TCA students are also participating in Plant the Moon Science competition, where they are investigating plant growth in lunar conditions utilizing moon simulant soil.

Assistant Principal Pagozalski provided an update on the COGNIA accreditation process. On February 4th, COGNIA conducted their last visit to TCA and spent the day observing classrooms and seeing school operations, as well as having the opportunity to sit down and speak with TCA teachers. The COGNIA evaluator had high remarks for TCA and are currently working on the final report.

For information only, no Board action required.

b. Enrollment Update

Update provided by Assistant Principal Pagozalski. At the time of this memorandum, there were 275 students enrolled: 114 9th graders, 99 10th graders, 49 11th graders, and 13 12th graders. Enrollment was at 275 students during the February FTE report, reflecting the same FTE numbers to those reported in October.

For information only, no Board action required.

c. Academic Update

Update provided by Assistant Principal Pagozalski. An update on the academic achievement goals for the 2024-2025 school year was provided for the subjects of ELA, Math, US History and Biology. In ELA, the initial academic goal was set for 64% proficiency, and students are currently at 61% proficiency. Testing data from PM1 and PM2 were analyzed by the literacy leadership team and additional support was determined for students to excel in PM3. In Math, the initial academic goal was set for 64% proficiency, and students are currently at 65% proficiency. Math tutoring is offered every Monday and Thursday. In US History, the initial academic goal was set for an 80% EOC pass rate, and students are currently at an 80% EOC pass rate. US History tutoring is offered every Wednesday. In Biology, the initial academic goal was set for an 85% EOC pass rate and students are currently at an 69% EOC pass rate. Biology tutoring is offered every Wednesday. In addition to this support, TCA students also have Power Hour for either intervention or enrichment on Wednesdays, PM Power Hour includes extending support after school on Wednesdays, EOC Exam Jam sessions, as well as the intensive reading course. Dual Enrollment numbers for TCA students have increased this semester, to a total of 156 students taking DE courses in Spring. Trustee Taylor was curious as to how TCA is performing compared to other schools in the state; this information was requested by Trustee Moore to be brought to the next board meeting.

For information only, no Board action required.

d. Budget Update

An update on the TCA budget was provided by Dr. Barbara Wills. An update on the TCA budget was provided; a summary of revenues and expenses as of January 31st, 2025, was provided. In addition, the EFT disbursements from the Department of Education were shared.

For information only, no Board action required.

ITEMS FOR CONSIDERATION

None

ANNOUNCEMENTS

a. Upcoming Events Report

Assistant Principal Pagozalski provided upcoming events for the months of February and March.

PUBLIC COMMENTS

None

NEXT MEETING DATE

March 17, 2025 at 6:00 p.m.

Location: **TSC Main Campus**

ADJOURNMENT

Board Chair Moore adjourned at 6:45 p.m.

Minutes approved at the business meeting of the Board of Trustees on (Date) _____.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President/Superintendent



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February 17, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Enrollment Update

Item Description

This item provides an overview of the current enrollment numbers for the 2024-2025 school year.

Overview and Background

TCA has 275 students enrolled as follows: 9th graders = 114, 10th graders = 99, 11th graders = 49 and 12th graders = 13. Seats were offered to students on the waitlist to fill open seats. The goal was to increase enrollment numbers by three students before the February FTE report to reflect the same numbers reported in October. This goal was accomplished.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

February 17, 2025

MEMORANDUM

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Academic Update

Item Description

This item provides an update regarding academic and student progress at TCA.

Overview and Background

Schools develop academic achievement goals each year to monitor the teaching and learning outcomes. During the October meeting, the TCA board approved the academic achievement goals for the year. This item provides an academic update on the goals.

ELA: PM2 Test was given on December 10, 2024. Our initial academic goal was set for 64% proficiency, and we are currently at 61% proficiency, scoring a level 3 or higher. We adjusted schedules and updated student supports to ensure that all of our students have the most support needed to excel.

ELA PM2	Total Students Tested	Level 1	Level 2	Level 3	Level 4	Level 5
9th	110	18	30	32	19	11
10th	99	10	24	29	19	17

Math: Students are preparing to take the End of Course (EOC) exams in May. The initial academic goal was set for 64% proficiency. After school math tutoring began the second week in January and students were invited via parent email based on test scores, progress monitoring and current class grades.

EOC	Total Students	Level 1	Level 2	Level 3	Level 4	Level 5
Algebra 1	40	3	11	22	4	0
Geometry	102	16	19	40	14	13

US History: Students are preparing to take the End of Course (EOC) exams in May. Students took a mid-year progress monitoring assessment on January 10th and 11th. Our initial academic goal was set at 80% pass rate for EOC. We are currently projected at 80% projected to pass US History EOC. Plans for tutoring is being arranged to work with the students.

EOC	Total Students	Not Projected to Pass	Projected to Pass
US History	86	17	69

Biology: Students are preparing to take the End of Course (EOC) exams in May. Students who are struggling will have extra support in Biology during power hour and are invited to tutoring each Wednesday. Our initial academic goal was set for 85%, we are currently at 69% projected to pass Biology EOC.

EOC	Total Students	Not Projected to Pass	Projected to Pass
Biology	54	17	37

After-School Tutoring: We are using funds to pay teachers extra hours to host “PM Power Hour”. We offer Power Hour on Wednesdays at lunch, and our staff had the idea of extending this focused intervention and enrichment time to the students that need it the most after the school day ends. Students will have an opportunity to stay after school on Wednesdays for additional support from several teachers. In addition, EOC courses will host four Exam Jam extended tutoring sessions in April.

Dual-Enrollment: Our dual enrollment program has expanded significantly. We have added over 70 students to the dual-enrollment track and currently have 153 students taking one or more dual-enrollment courses. As we grow and move closer to ensuring all students are dual-enrollment ready, we are working on aligning more with TCA’s mission.

Many students in 10th grade are enrolled in the dual enrollment class SLS 1510 (College Success). We currently have 80 students enrolled in this course. This course serves as a student support intervention to prepare students for the college experience.

		Dual Enrollment		
Grade	TCA Course Enrollment Only	TSC Dual Enrollment (SLS 1510)	TSC Dual Enrollment Ready	Total TCA Enrollment
9th	104	2	8	114
10th	12	28	59	99
11th	3	0	46	49
12th	0	0	13	13
Total	119	30	126	275

*We are working through projection data for Fall 2025

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.



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February 17, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Patricia Pagozalski, Assistant Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Update

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with Statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 24-25 budget is based on an enrollment of 275 students and using the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2024-25
THROUGH JANUARY 31, 2025

FY25 Revenue	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 212,294.00	\$ 209,315.25	\$ 212,294.00	\$ 209,315.25	101
August	\$ 212,537.00	\$ 209,315.25	\$ 424,831.00	\$ 418,630.50	101
September	\$ 212,537.00	\$ 209,315.25	\$ 637,368.00	\$ 627,945.75	102
October	\$ 231,842.00	\$ 209,315.25	\$ 869,210.00	\$ 837,261.00	104
November	\$ 212,537.00	\$ 209,315.25	\$ 1,081,747.00	\$ 1,046,576.25	103
December	\$ 220,949.00	\$ 209,315.25	\$ 1,302,696.00	\$ 1,255,891.50	104
January	\$ 213,939.00	\$ 209,315.25	\$ 1,516,635.00	\$ 1,465,206.75	104
February		\$ 209,315.25	\$ 1,516,635.00	\$ 1,674,522.00	91
March		\$ 209,315.25	\$ 1,516,635.00	\$ 1,883,837.25	81
April		\$ 209,315.25	\$ 1,516,635.00	\$ 2,093,152.50	72
May		\$ 209,315.25	\$ 1,516,635.00	\$ 2,302,467.75	66
June		\$ 209,315.25	\$ 1,516,635.00	\$ 2,511,783.00	60

FY25 Expenditures	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 127,991.28	\$ 193,115.09	\$ 127,991.28	\$ 193,115.09	66
August	\$ 159,806.64	\$ 193,115.09	\$ 287,797.92	\$ 386,230.17	75
September	\$ 147,419.81	\$ 193,115.09	\$ 435,217.73	\$ 579,345.26	75
October	\$ 153,861.03	\$ 193,115.09	\$ 589,078.76	\$ 772,460.34	76
November	\$ 151,423.00	\$ 193,115.09	\$ 740,501.76	\$ 965,575.43	77
December	\$ 156,319.23	\$ 193,115.09	\$ 896,820.99	\$ 1,158,690.52	77
January	\$ 166,271.29	\$ 193,115.09	\$ 1,063,092.28	\$ 1,351,805.60	79
February		\$ 193,115.09	\$ 1,063,092.28	\$ 1,544,920.69	69
March		\$ 193,115.09	\$ 1,063,092.28	\$ 1,738,035.77	61
April		\$ 193,115.09	\$ 1,063,092.28	\$ 1,931,150.86	55
May		\$ 193,115.09	\$ 1,063,092.28	\$ 2,124,265.94	50
June		\$ 193,115.09	\$ 1,063,092.28	\$ 2,317,381.03	46

EFT Disbursements for TCA

Revenue Code	FEFP GR	FEFP EETF	FEFP Principal State Trust Fund	Workforce Dev.	Class size reduction GR	Class Size EETF	Class Size Principal State Trust Fund	Perform. Based Funds	School Recognition Funds	Total
	3310	3310	3310	3315	3355	3355	3355		3361	
7/10/2024	94842									94842
7/26/2024	95085				22367					117452
8/9/2024	95085									95085
8/26/2024	95085				22367					117452
8/29/2024	0				0			0		0
9/10/2024	66376	8788	19921	0	0			0		95085
9/26/2024	90415	4670			21399		968			117452
10/10/2024	89512		5573							95085
10/18/2024									19305	19305
10/25/2024	73180	16172	5733		19996	1403	968			117452
11/8/2024	89336		5749							95085
11/26/2024	75682	15979	3424		19946	1453	968			117452
12/10/2024	88147	3469	3469							95085
12/24/2024	93633	4932	4932		19462	1937	968			125864
1/10/2025	87925	3369	4492							95786
1/24/2025	95786				19461	2906				118153
	\$ 849,291.00	57379.00	53293.00							\$1,516,635.00

Total Revenue based on EFT Reports		
jul	\$	212,294.00
aug	\$	212,537.00
sep	\$	212,537.00
oct	\$	231,842.00
nov	\$	212,537.00
dec	\$	220,949.00
jan	\$	213,939.00
feb		
mar		
apr		
may		
jun		
YTD	\$	1,516,635.00



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February 17, 2025

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Patricia Pagozalski, Assistant Principal

SUBJECT: Upcoming Events Report

Item Description

This item details upcoming events at Tallahassee Collegiate Academy for February and March.

Overview and Background

2/17 TCA Board Meeting (TCA Closed, Presidents Day)
2/25 TCA Team Collaboration Meeting
2/18 Student Intervention Meeting
2/25 BHM Field Trip- 9th Grade
3/4 Staff Meeting & Expo Night
3/7 End of 3rd Nine Weeks
3/10-3/14 Spring Break
3/17 Teacher Planning Day
3/11 Literacy Leadership Meeting
3/18 Student Intervention Meeting
3/25 TCA Team Collaboration Meeting

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.