



## Governing Board Meeting

Monday, November 18, 2024 6:00PM  
TSC Fine & Performing Arts Center – Room 104

### VISION

*Tallahassee Collegiate Academy graduates will be lifelong learners and contributors to society through STEM careers and continued education.*

### MISSION

*Tallahassee Collegiate Academy will prepare a diverse population of students for high-demand, high wage positions through rigorous coursework leading to an associate degree in a science, technology, engineering, or mathematics (STEM) field concurrent with a high school diploma.*

### Agenda

1. Call to Order
2. Approval of Minutes from October 2024 Meeting
3. Board Member Opening Comments
4. New Business
  - a. Principal's Report
  - b. Enrollment Update
  - c. Safety and Security Update
  - d. Grants Update
  - e. Budget Update
  - f. Accreditation Update
5. Items for Consideration
  - a. School Recognition Dollars
6. Announcements
  - a. Upcoming Events Report
7. Public Comment
8. Adjourn

***Next Meeting: No December Meeting - \*Tuesday, January 21, 2024***

**Minutes  
Tallahassee Collegiate Academy  
Charter School Office  
444 Appleyard Drive  
Tallahassee, FL 32304  
Monday, October 21, 2024**

**Board Meeting**

On October 21, 2024, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 6:00 p.m.

**Members Present:** Board Chair Moore, Trustees Clark, Pople, Kelling, and Taylor.

**Absent:** None

**Via Phone/Zoom:** None

**Others Present:** Jessica Chapman, Patricia Pagozalski, Matthew Gregory, Calandra Stringer, Barbara Wills, Allison Tackett, Christy Bailey, Elisa Reino, Quashier Flood-Strouble, and TCA Seniors and family.

**COMMENTS:**

- i. **Board Chair** – Trustee Moore welcomed everyone and mentioned that the last few days have been quite successful and opened the floor for board members to share any comments. Trustee Moore also gave a special welcome to the TCA Senior Class and their families.
- ii. **Board Members-** Trustee Taylor commented that the pictures of the new plaque unveiled outside the school were beautiful, as well as mentioning that any time he hears someone speaking about TCA, it is always positive. Trustee Kelling remarked the dedication ceremony was wonderful, as well as the reveal of the \$500,000 check from the Department of Education. Trustee Clark said it was very exciting to be part of this journey, as a start-up being an A school, crediting the leadership team, teachers, students, and the parents supporting them to be engaged and involved, and thanked them for their commitment. Trustee Pople commented that the robotics students seemed very excited to be receiving the \$500,000 grant.

**-APPROVAL OF MINUTES**

1. September 16, 2024

Requested Board approve August board meeting minutes as presented.

**MOTION:** Trustee Pople **SECOND:** Trustee Clark

Motion passed unanimously.

**NEW BUSINESS**

**a. Principal's Report**

Principal Chapman recognized and congratulated Trustee Moore for her 2024 People of the Year award in the Mentor category, as well as additionally presenting and providing seniors with details regarding the Karen Moore Award, a scholarship available to seniors. The Tallahassee Collegiate Academy's first graduating Senior class and their families were introduced to the Board and presented with flowers.

Principal Chapman introduced Christy Bailey, Lead Teacher at TCA. Principal Chapman recounted something she learned in her leadership studies when looking at people to promote on a team, sharing that Ms. Bailey not only has a degree in education leadership, but that she brings it every single day. As part of succession planning, Ms. Bailey was asked to step up and be a Lead

Teacher after a year of observations as part of her continued professional development. In addition, Ms. Bailey shared details regarding the recent Tallahassee Science Festival and the amazing student participation and leadership that was displayed. TCA won the People's Choice Award for the 2<sup>nd</sup> year in a row.

For information only, no Board action required.

**b. Enrollment Update**

Update provided by Principal Chapman. At the time of this memorandum, there were 274 students enrolled: 113 9<sup>th</sup> graders, 98 10<sup>th</sup> graders, 50 11<sup>th</sup> graders, and 13 12<sup>th</sup> graders.

For information only, no Board action required.

**c. Budget Update**

An update on the TCA budget was provided by Principal Chapman. The TCA Finance Committee met on October 10<sup>th</sup>, 2024, to review revenues and expenditures, and discuss future funding.

For information only, no Board action required.

**d. Accreditation Update**

An update on the accreditation process was provided by Principal Chapman. This item provides an update on the candidacy review that was completed by Cognia, and additionally shares the Candidacy Review Report.

For information only, no Board action required.

## **ITEMS FOR CONSIDERATION**

**a. Academic Goals – 2025-2025**

Principal Chapman requested Board approval of the proposed academic achievement goals for the 2024-2025 academic school year. These academic achievement goals are developed to monitor the teaching and learning process to ensure student learning needs are being met.

**MOTION:** Trustee Clark                      **SECOND:** Trustee Taylor  
Motion passed unanimously.

**b. Projected Enrollment – 2025-2026**

Principal Chapman requested Board approval for increasing enrollment numbers for the 2025-2026 school year to 390 total students. This would be done by bringing in 115 9<sup>th</sup> graders and filling any open seats in 11<sup>th</sup> and 12<sup>th</sup> grade where students are ready for dual enrollment. This would bring the enrollment goal for the 2025-2026 school year to 390 students. This number includes the current enrollment of 275 students combined with the 115 projected students for enrollment in 9<sup>th</sup> grade.

A motion was made by the Board to withdraw the item until a further time to prepare the information needed to make an informed vote.

**MOTION:** Trustee Clark                      **SECOND:** Trustee Kelling  
Motion passed unanimously.

**c. Elect Hearing Officer**

Principal Chapman requested Board approval to elect a hearing officer should there be any disciplinary concerns in the future that would require a disciplinary hearing. This hearing officer

would work with the Principal and would be authorized to make decisions on behalf of the board. Principal Chapman recommended that the board appoints Trustee David Clark as the TCA Board Hearing Officer.

**MOTION:** Trustee Clark                      **SECOND:** Trustee Kelling  
Motion passed unanimously.

**ANNOUNCEMENTS**

- a. Upcoming Events Report  
Principal Chapman provided upcoming events for the months of October and November.

**PUBLIC COMMENTS**

None

**NEXT MEETING DATE**

November 18, 2024 at 6:00 p.m.                      Location: **TSC Main Campus**

**ADJOURNMENT**

Board Chair Moore adjourned at 7:07 p.m.

Minutes approved at the business meeting of the Board of Trustees on (Date) \_\_\_\_\_.

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**Karen Moore**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President/Superintendent**



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Enrollment Update

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### **Item Description**

This item provides an overview of the current enrollment numbers for the 2024-2025 school year.

### **Overview and Background**

TCA has 272 students enrolled. There are 112 9<sup>th</sup> graders, 97 10<sup>th</sup> graders, and 50 11<sup>th</sup> graders and 13 12<sup>th</sup> graders. We have offered seats to students on our waitlist and are working on getting them enrolled. Students usually switch schools at the semester mark. The next FTE reporting period is in February so the goal is to increase our numbers by three before February FTE to reflect the same numbers reported in October.

### **Funding/ Financial Implications**

None

### **Past Actions by the Board**

None

### **Recommended Action**

Presented as an information item only.



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Safety & Security Update

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### **Item Description**

This item provides an update on Safety and Security processes and procedures.

### **Overview and Background**

On October 22nd, our school had an unannounced compliance visit from FLDOE's Office of Safe Schools. The Office of Safe Schools conducted a thorough review of various aspects of our operations, ranging from facility safety measures to meeting procedural requirements and requesting that we pull documentation on demand, as well as the execution of required drills and protocols for visitor check in and out procedures. Their review included scrutinizing all relevant documentation with great attention to detail.

I am proud to share that the report reflected commendable adherence to safety protocols across the board. TCA was 100% compliant with all regulations and standards.

In the attached letter, Chief McGovern provides an update about this visit, as all review documents about the visit are confidential.

### **Funding/ Financial Implications**

None

### **Past Actions by the Board**

N/A

### **Recommended Action**

Presented as an information item only.

November 4, 2024

Dear Principal Chapman,

You recently participated in an unannounced safety and security compliance visit on October 22nd, 2024 conducted by the Florida Department of Education Office of Safe Schools at TCA. I am pleased to report that the school has been deemed 100% compliant with all applicable regulations and standards.

This achievement is a testament to the commitment of TCA and TSC's efforts in providing a safe and secure learning environment for our students and staff. This positive outcome reflects the hard work and dedication of the entire school community.

Please do not hesitate to contact me if you have any questions or concerns.

Chief McGovern



Sean McGovern

Chief of Police

Tallahassee State College

850-201-6100

Sean.McGovern@tsc.fl.edu

November 18, 2024

## MEMORANDUM

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Grants Update

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### Item Description

This item provides an overview of the current grants obtained and applied for.

- Workforce Development Capitalization Incentive Grant- \$500,000 – Awarded
- Charter School Program Grant – *up to \$1,000,000* - In Progress

### Overview and Background

#### **Workforce Development Capitalization Incentive Grant:**

TCA has been awarded the Workforce Development Capitalization Incentive Grant totaling \$500,000. **Dr. Stringer will provide an update about this grant as the grant award went to TSC on behalf of TCA, and the grant will be reported and approved through the TSC board of trustees.**

#### **Charter School Program Grant:**

I am pleased to share that TCA has successfully made it to the final round of the competitive CSP Charter School Program Grant. This is a significant achievement, as the grant process is highly rigorous and selective.

We recently participated in a final interview and have received confirmation that we are among the finalists for this grant. While we are still awaiting the official award letter, this advancement places us in a strong position to secure funding for our expansion plans.

A draft sample budget is attached to this memo, outlining a strategic plan for utilizing the grant funds should they be awarded.

We will continue to keep you updated on the progress of our grant application and any further developments.

We are optimistic about our chances of securing this grant.

### **Funding/ Financial Implications**

\$500,000 for TCA's Robotics Program, up to \$1,000,000 for expansion

**Past Actions by the Board**

None

**Recommended Action -**

*For information only*

Draft Proposed Budget - CSP Grant for TCA

| <u>Item</u>                                                                | <u>Fixed Cost</u> | <u>Rationalization</u>                                                                     |
|----------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------|
| <b><u>Building and Facilities</u></b>                                      |                   |                                                                                            |
| Furniture and fixtures (desks, chairs, whiteboards, etc.)                  | \$220,000         | Equips classrooms and common areas                                                         |
| Technology infrastructure (wiring, network equipment)                      | \$50,000          | Supports technology-based learning                                                         |
| Large conference table for teacher lounge                                  | \$2,000           | Facilitates collaborative meetings and breaks for teachers                                 |
| 9 cafeteria tables                                                         | \$17,000          | Provides seating for students in the cafeteria                                             |
| Interior Signage                                                           | \$10,000          | Helps with wayfinding and communication within the school / completion of project          |
| Flooring (laminat) for cafeteria room                                      | \$15,000          | Improves the appearance and durability of the cafeteria                                    |
| <b><u>Equipment and Supplies</u></b>                                       |                   |                                                                                            |
| Class set of iPads (2 sets) with charging cart                             | \$150,000         | Provides students with additional personal devices for learning                            |
| Class set of VR headsets (STEM simulation)                                 | \$10,000          | Enhances STEM learning through immersive experiences                                       |
| Instructional materials (textbooks, workbooks, supplies)                   | \$75,000          | Provides resources for teaching and learning                                               |
| Laboratory equipment (for science, art, etc.)                              | \$50,000          | Supports specialized learning                                                              |
| Golf Cart                                                                  | \$10,000          | Provides transportation around the school grounds/college grounds                          |
| Technology Projectors (9 classrooms at \$23,000 each)                      | \$207,000         | Provides up-to-date technology for classroom presentations                                 |
| Flat screen with camera view for Deans office                              | \$5,000           | Enables remote monitoring and communication of students                                    |
| Additional cameras for 3rd floor academic center of excellence             | \$25,000          | Provides surveillance and security for the school in an area where cameras are not located |
| Owl camera with stand (x3) for virtual parent conferences and IEP meetings | \$3,000           | Facilitates remote meetings and improves accessibility                                     |
| iPads for 3 administrators and 1 lead teacher                              | \$10,000          | Facilitates classroom walkthroughs and collective feedback                                 |
| Laminator for 2nd floor                                                    | \$500             | Supports administrative and instructional needs                                            |
| ESE calming classroom with soft seating                                    | \$10,000          | Provides a specialized learning environment for students with anxiety                      |
| Flat presentation screen and wiring for teacher lunch area                 | \$3,000           | Supports collaborative meetings and presentations                                          |
| Industrial refrigerator and ice maker for cafeteria                        | \$15,000          | Supports food storage and beverage service                                                 |
| <b><u>Other</u></b>                                                        |                   |                                                                                            |
| Professional Development                                                   | \$75,000          | Invests in staff training and growth                                                       |
| Marketing and outreach                                                     | \$25,000          | Promotes the school and attracts students                                                  |
| Contingency                                                                | \$12,500          | Addresses unexpected costs or adjustments                                                  |

Total **\$1,000,000**



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Budget Update

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### **Item Description**

This item provides an update on the TCA Budget.

### **Overview and Background**

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with Statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 24-25 budget is based on an enrollment of 275 students and using the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee met on Tuesday, November 12th from 3:30-4:30pm. During that time we reviewed revenues and expenditures, discussed future funding. Consistently, expenditures are coming in under budget and the budget remains balanced.

### **Funding/ Financial Implications**

n/a

### **Past Actions by the Board**

The Board approved the 24-25 operating budget for the Tallahassee Collegiate Academy based on 275 students on April 15, 2024. The board approved a budget amendment during the September 2024 board meeting.

### **Recommended Action**

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2024-25  
THROUGH OCTOBER 31, 2024

| <b>FY25 Revenue</b> | <b>MONTH ACTUAL</b> | <b>MONTH BUDGET</b> | <b>YTD ACTUAL</b> | <b>YTD BUDGET</b> | <b>% of YTD BUDGET</b> |
|---------------------|---------------------|---------------------|-------------------|-------------------|------------------------|
| July                | \$ 213,324.00       | \$ 209,315.25       | \$ 213,324.00     | \$ 209,315.25     | 102                    |
| August              | \$ 211,507.00       | \$ 209,315.25       | \$ 424,831.00     | \$ 418,630.50     | 101                    |
| September           | \$ 214,508.53       | \$ 209,315.25       | \$ 639,339.53     | \$ 627,945.75     | 102                    |
| October             | \$ 153,110.21       | \$ 209,315.25       | \$ 792,449.74     | \$ 837,261.00     | 95                     |
| November            |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 1,046,576.25   | 76                     |
| December            |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 1,255,891.50   | 63                     |
| January             |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 1,465,206.75   | 54                     |
| February            |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 1,674,522.00   | 47                     |
| March               |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 1,883,837.25   | 42                     |
| April               |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 2,093,152.50   | 38                     |
| May                 |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 2,302,467.75   | 34                     |
| June                |                     | \$ 209,315.25       | \$ 792,449.74     | \$ 2,511,783.00   | 32                     |

| <b>FY25 Expenditures</b> | <b>MONTH ACTUAL</b> | <b>MONTH BUDGET</b> | <b>YTD ACTUAL</b> | <b>YTD BUDGET</b> | <b>% of YTD BUDGET</b> |
|--------------------------|---------------------|---------------------|-------------------|-------------------|------------------------|
| July                     | \$ 127,991.28       | \$ 193,115.09       | \$ 127,991.28     | \$ 193,115.09     | 66                     |
| August                   | \$ 159,806.64       | \$ 193,115.09       | \$ 287,797.92     | \$ 386,230.17     | 75                     |
| September                | \$ 147,419.81       | \$ 193,115.09       | \$ 435,217.73     | \$ 579,345.26     | 75                     |
| October                  | \$ 153,861.03       | \$ 193,115.09       | \$ 589,078.76     | \$ 772,460.34     | 76                     |
| November                 |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 965,575.43     | 61                     |
| December                 |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 1,158,690.52   | 51                     |
| January                  |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 1,351,805.60   | 44                     |
| February                 |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 1,544,920.69   | 38                     |
| March                    |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 1,738,035.77   | 34                     |
| April                    |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 1,931,150.86   | 31                     |
| May                      |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 2,124,265.94   | 28                     |
| June                     |                     | \$ 193,115.09       | \$ 589,078.76     | \$ 2,317,381.03   | 25                     |



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Accreditation Update

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### **Item Description**

This item provides an update on our school's accreditation process and shares the results of our recent surveys.

### **Overview and Background**

As part of our accreditation process, we recently conducted surveys to gather feedback on our school culture and learning environment. We are thrilled to share that the results were overwhelmingly positive.

This exceptional feedback reflects the positive and collaborative culture we have cultivated at our school, which impacts everything from student achievement, to student behavior to teacher morale. Culture is something that we work on every moment of every day. Our culture is shaped by every interaction, from the smallest detail to the most strategic decision.

We have attached the full survey results for your review.

We will continue to build upon this success and strive for continuous improvement.

### **Funding/ Financial Implications**

None

### **Past Actions by the Board**

None

### **Recommended Action**

Information Item Only

# Tallahassee Collegiate Academy Climate & Culture Parent Survey

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run on 11/05/2024



surveys





## Report Filters

**School:**

N/A

**Ethnicity:**

N/A

**Tag:**

N/A

**Gender:**

N/A

**Grade:**

N/A

**Race:**

N/A

**Term:**

N/A



## Demographics

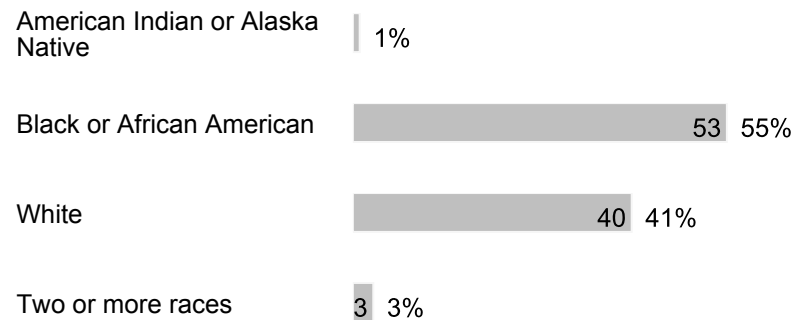
### Number of Responses | Percentages of Total Responses

#### 1. Gender



102 respondents

#### 2. Race



97 respondents

#### 3. Ethnicity



92 respondents

4. Grade

9th grade 43 41%

10th grade 38 36%

11th grade 24 23%

12th grade 1 1%

106 respondents

5. Term

This is the first year 53 50%

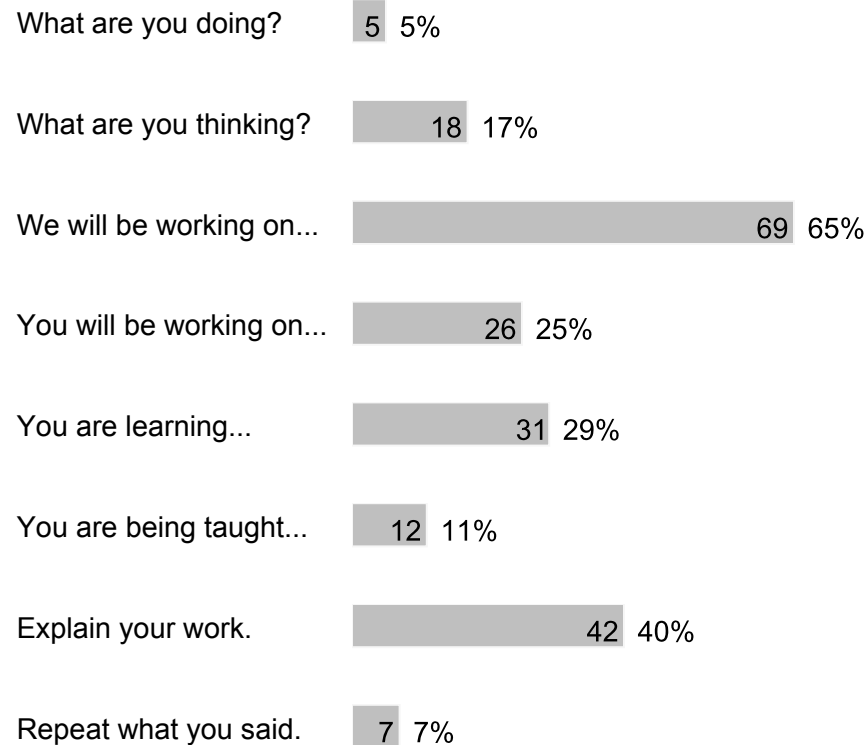
2 years 53 50%

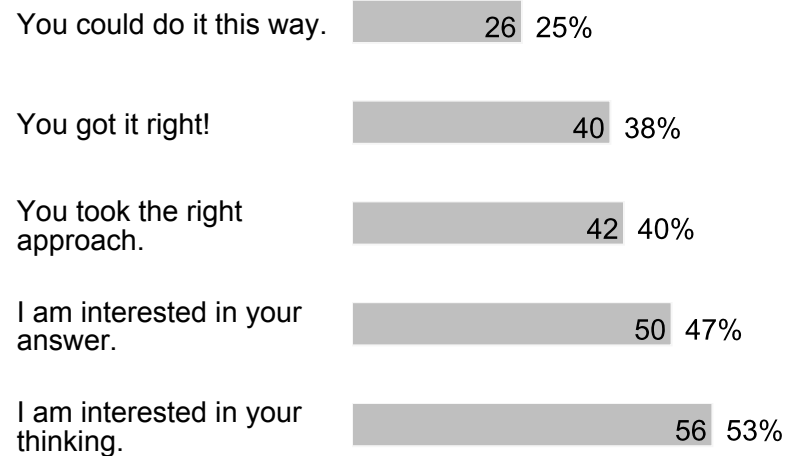
106 respondents



## C. Climate and Culture Questions

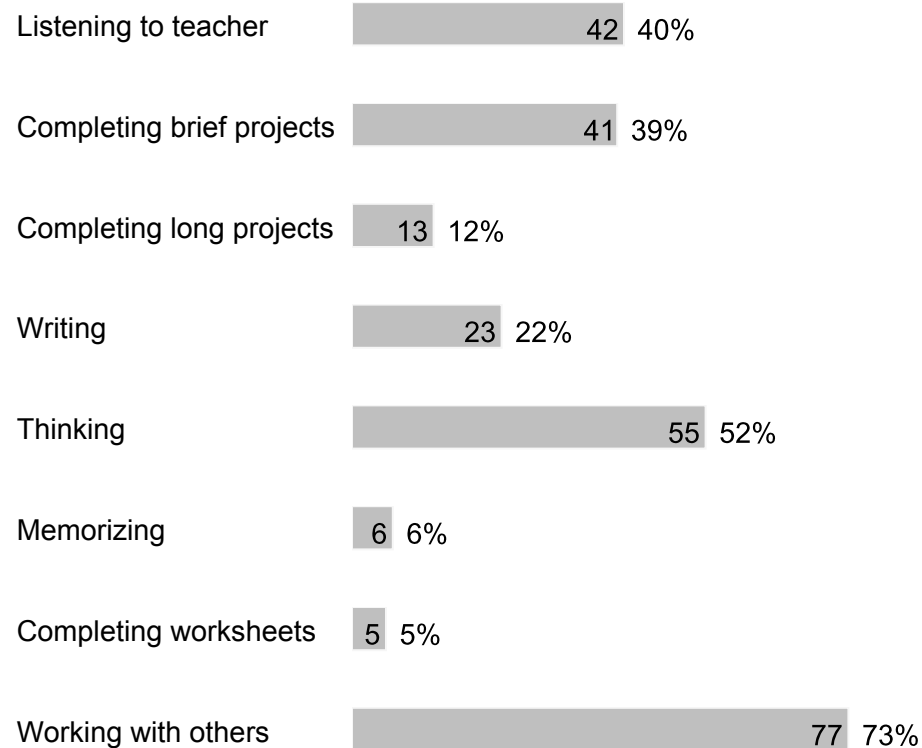
1. Which four of the following phrases best describe, in general, the kinds of things teachers in your child's school say to students?

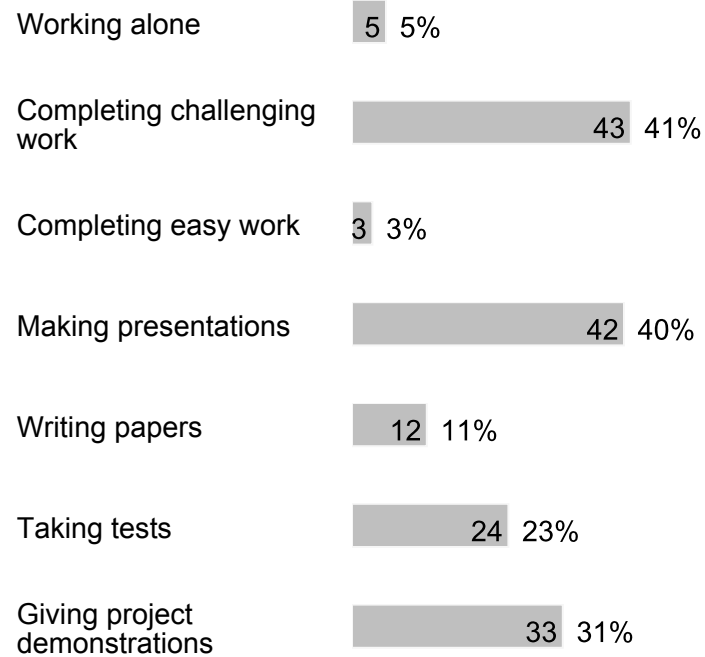




106 respondents

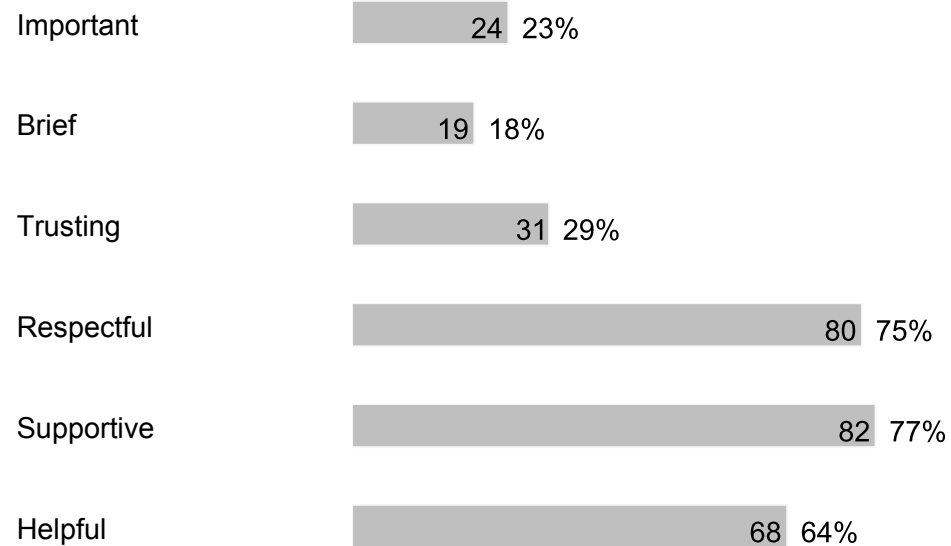
2. Which four of the following words or phrases best describes, in general, the kinds of things your child is most often DOING while at school?

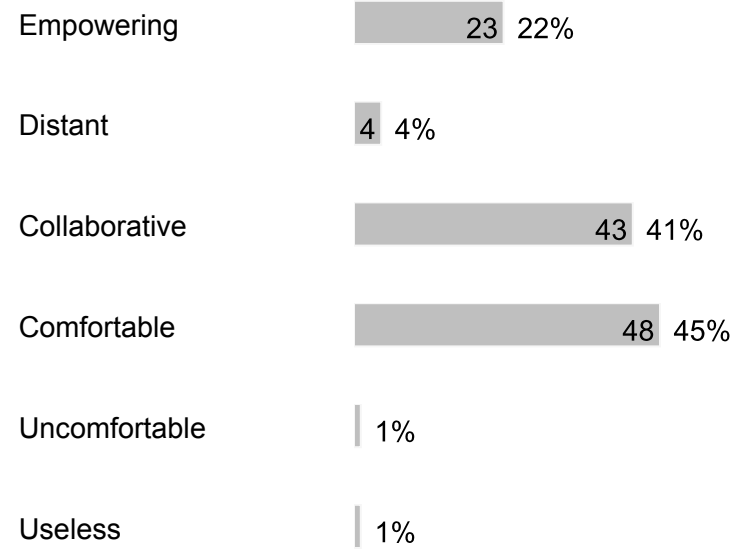




106 respondents

3. Which four of the following words best describe, in general, the interactions YOU have with staff at your child's school?





106 respondents

# Tallahassee Collegiate Academy Student Climate & Culture Survey

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run on 11/05/2024



surveys





## Report Filters

**School:**

N/A

**Ethnicity:**

N/A

**Tag:**

N/A

**Gender:**

N/A

**Term:**

N/A

**Race:**

N/A

**Grade:**

N/A



## Demographics

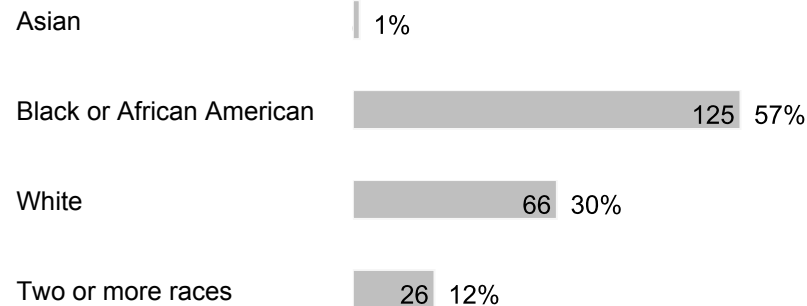
### Number of Responses | Percentages of Total Responses

#### 1. Gender



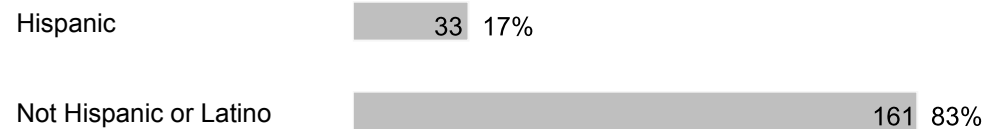
234 respondents

#### 2. Race



220 respondents

#### 3. Ethnicity



194 respondents

4. Term

This is my 1st year 131 54%

2 years 111 46%

242 respondents

5. Grade

9th grade 106 44%

10th grade 90 37%

11th grade 36 15%

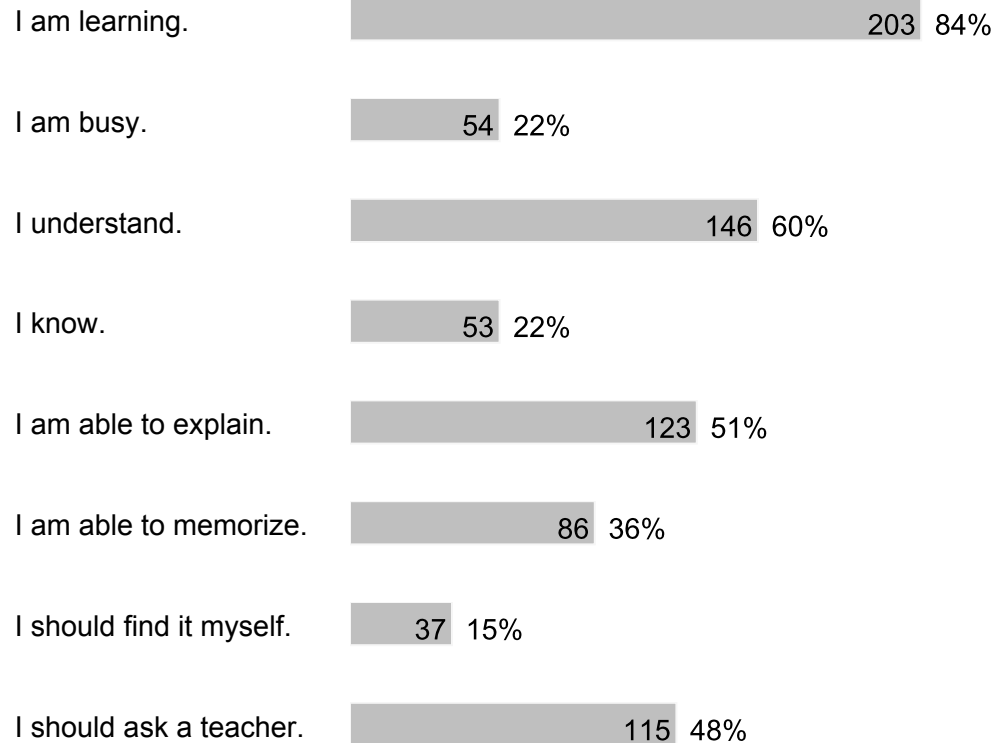
12th grade 10 4%

242 respondents



## C. Climate and Culture Questions

1. Which four of the following words or phrases best describe, in general, the expectations for you as a student at your school?



I am expected to be good at everything. 31 13%

I am expected to be good at some things. 120 50%

242 respondents

2. Which four of the following phrases best describe, in general, the kinds of things your teachers say to you while at school?

What are you doing? 40 17%

What are you thinking? 66 27%

We will be working on... 162 67%

You will be working on... 107 44%

You are learning... 70 29%

You are being taught... 29 12%

Explain it. 100 41%

Repeat it. 26 11%

You should do it this way. 29 12%

You could do it this way. 85 35%

You got it right! 100 41%

You took the right approach. 49 20%

I'm interested in your answer. 59 24%

I'm interested in your approach. 46 19%

242 respondents

3. Which four of the following words or phrases best describe, in general, how you feel when trying to complete your assignments while at school?

Rushed 52 21%

Patient 122 50%

Hurried 57 24%

Deliberate 44 18%

Pressured 83 34%

Never enough time 42 17%

Hectic 48 20%

Calm 147 61%

Usually enough time 167 69%

Relaxed 118 49%

Tense 88 36%

242 respondents

4. Which four of the following words best describe, in general, what you think of your teachers?

Real 104 43%

Honest 151 62%

Fun 119 49%

Interesting 121 50%

Inconsistent 16 7%

Consistent 100 41%

Caring 141 58%

Active 115 48%

Lazy 3 2%

Curious 48 20%

Uninterested 11 5%

Mean 3 2%

Fake 11 5%

Unfair 13 5%

Untrustworthy 3 2%

242 respondents

5. Which four of the following words or phrases best describe, in general, the things you most often DO while in class at school?

Listen to teachers 151 62%

Complete brief projects 48 20%

Complete long projects 29 12%

Write 75 31%

Think 118 49%

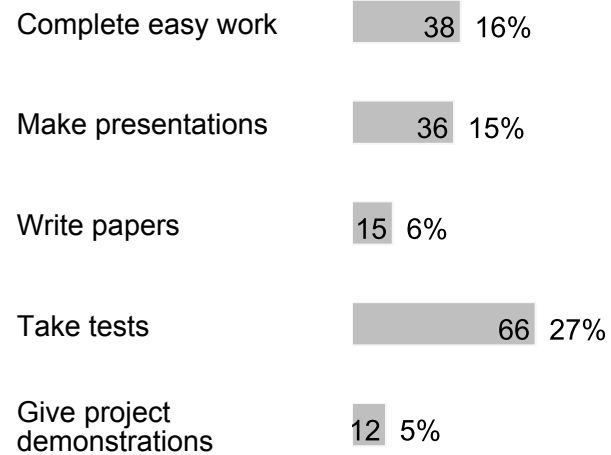
Memorize 44 18%

Complete worksheets 93 38%

Work with others 120 50%

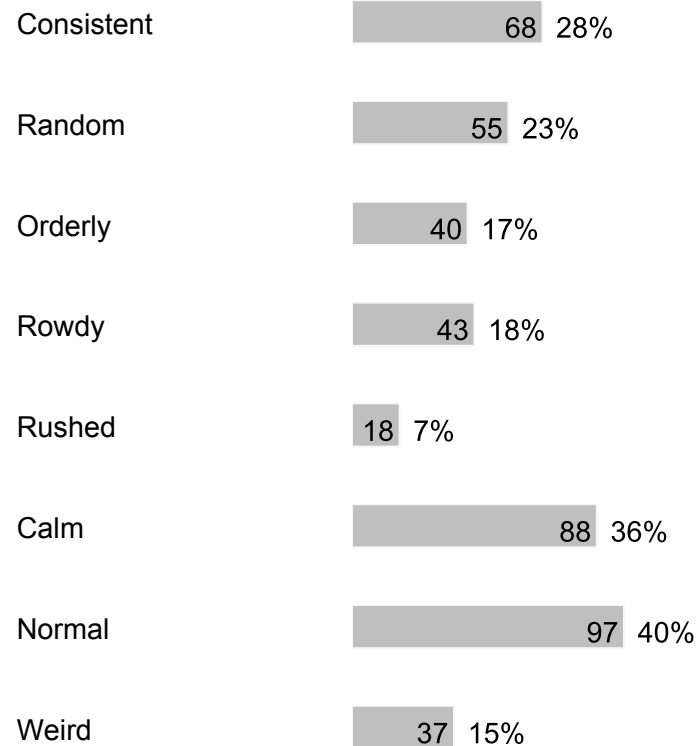
Work alone 62 26%

Complete challenging work 61 25%



242 respondents

6. Which four of the following words or phrases best describe, in general, your experiences in your classes?



Positive interactions with others 114 47%

Negative interactions with others 11 5%

Working in groups 103 43%

Working alone 52 21%

Challenging 70 29%

Easy 46 19%

New ideas encouraged 71 29%

Correct answers encouraged 55 23%

242 respondents

7. Which four of the following words best describe, in general, the interactions you have with adults at your school?

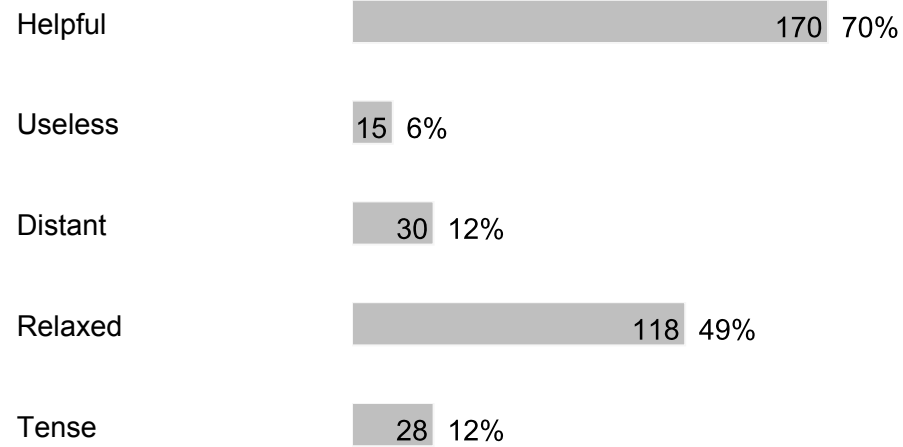
Important 75 31%

Brief 87 36%

Trusting 104 43%

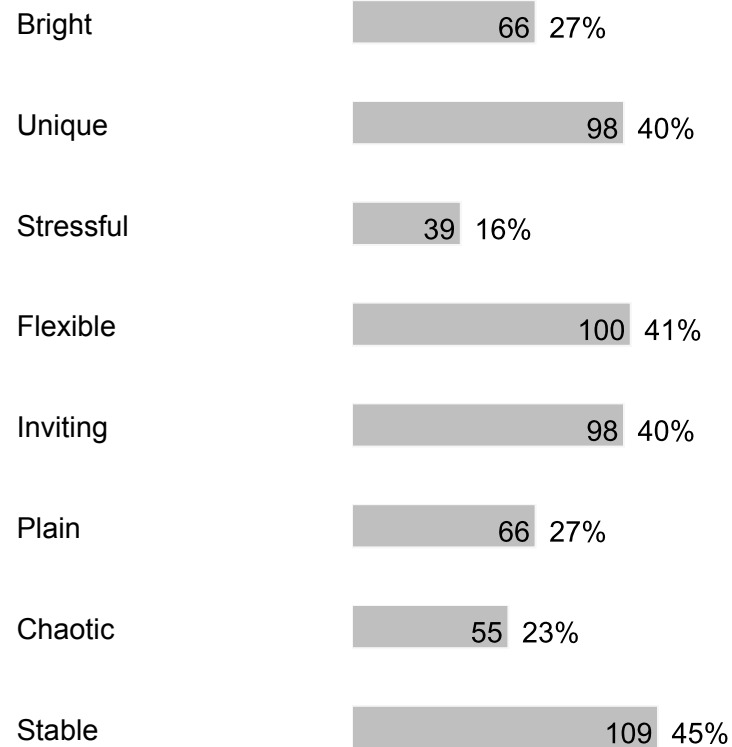
Respectful 192 79%

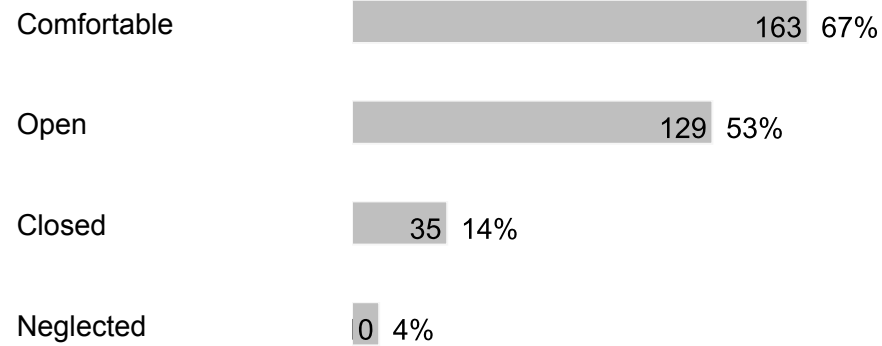
Supportive 149 62%



242 respondents

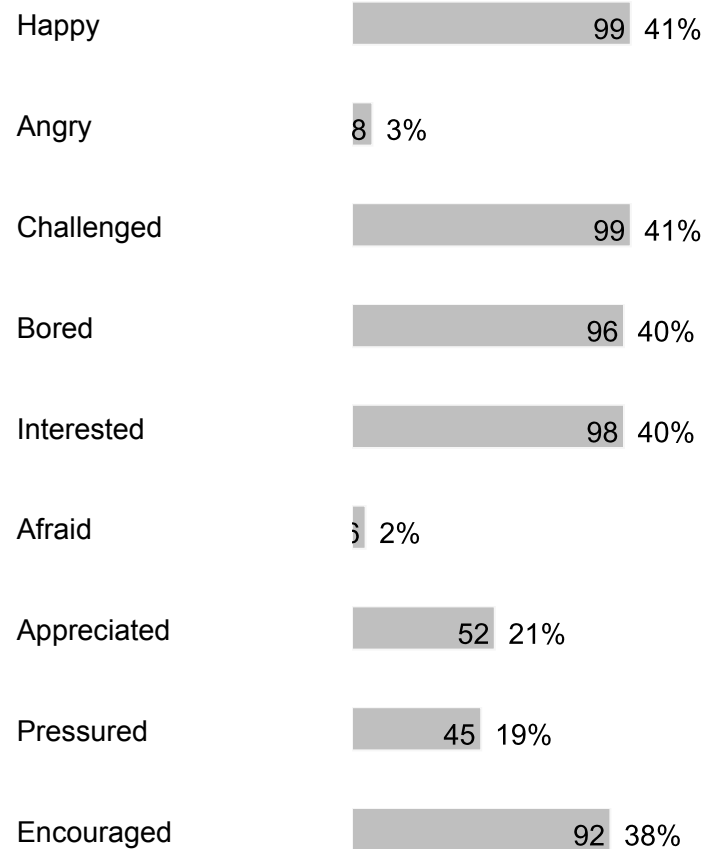
8. Which four of the following words best describe the physical spaces in which you spend most of your time at school?

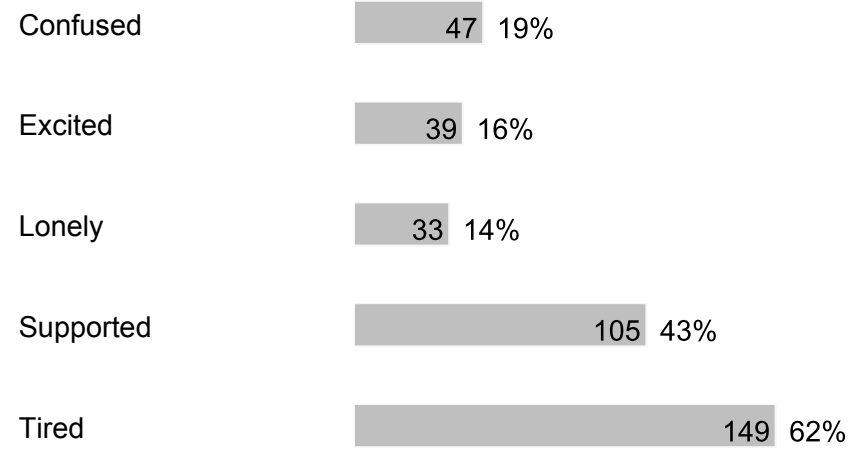




242 respondents

9. Which four of the following words best describe, in general, how you feel while at school?





242 respondents



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** School Recognition Funding Allocation

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### **Item Description**

This item provides an update on the school recognition funding received by TCA in the amount of \$19,305.00

### **Overview and Background**

We are pleased to share that our school has been awarded \$19,305.00 in school recognition dollars from the Florida Department of Education (FLDOE) under FS 1008.36. due to achieving an "A" rating during the 2023-2024 school year.

As per the guidelines, these funds are to be used for:

- Non-recurring bonuses for faculty and staff (OR)
- Non-recurring expenditures on educational equipment or temporary personnel to improve student performance
- All current staff must vote on how the amount is used and then the vote must be approved by the board

After careful consideration and a school-wide vote, we request to allocate these funds towards non-recurring bonuses for our dedicated staff members who served during the 2023-2024 school year and who remain on staff.

In addition to our regular staff, we have also included School Resource Officer Lockwood in the distribution of these funds, as we all believe she is an essential part of our school culture and contributed to our "A" rating.

I request that the total amount of \$19,305.00 be divided evenly among the 14 recipients listed on the attached chart.

If board approved, each recipient will receive a bonus of \$1,378.92 in their November paycheck. We believe this allocation will be a significant morale boost for our staff and will contribute to the continued success of our school.

|                          |             |
|--------------------------|-------------|
| Baldwin, Christina       | \$1,378.92  |
| Chapman, Jessica         | \$1,378.92  |
| Chapman, Sarah           | \$1,378.92  |
| Flood-Strouble, Quashier | \$1,378.92  |
| Gregory, Matthew         | \$1,378.92  |
| Griffith, Marilyn        | \$1,378.92  |
| Larson, Melanie          | \$1,378.92  |
| Lockwood, Chiquita       | \$1,378.92  |
| Pagozalski, Patricia     | \$1,378.92  |
| Perez de Alejo, Peejay   | \$1,378.92  |
| Seitzinger, Katie        | \$1,378.92  |
| Tackett, Allison         | \$1,378.92  |
| West, Bronwen            | \$1,378.92  |
| Williams, Javon          | \$1,378.92  |
| Total in Bonuses         | \$19,304.88 |
| Total Allocation         | \$19,305.00 |

**Funding/ Financial Implications**

\$19,305.00 provided to TCA by FLDOE would be allocated to 14 employees. The funding was provided above and beyond the original budget.

**Past Actions by the Board**

N/A

**Recommended Action**

Approve the bonus allocation as presented.

FLORIDA DEPARTMENT OF EDUCATION  
October 18, 2024 Electronic Transfer

| Revenue Code         | School Recognition            |                   |
|----------------------|-------------------------------|-------------------|
|                      | Program<br>General<br>Revenue | Total<br>Transfer |
|                      | 3361                          |                   |
| District             | -1-                           | -2-               |
| 1 Alachua            | 1,426,169                     | 1,426,169         |
| 2 Baker              | 150,191                       | 150,191           |
| 3 Bay                | 1,660,497                     | 1,660,497         |
| 4 Bradford           | 152,110                       | 152,110           |
| 5 Brevard            | 5,601,918                     | 5,601,918         |
| 6 Broward            | 22,324,542                    | 22,324,542        |
| 7 Calhoun            | 91,808                        | 91,808            |
| 8 Charlotte          | 444,782                       | 444,782           |
| 9 Citrus             | 143,461                       | 143,461           |
| 10 Clay              | 3,150,262                     | 3,150,262         |
| 11 Collier           | 4,375,002                     | 4,375,002         |
| 12 Columbia          | 464,240                       | 464,240           |
| 13 Dade              | 31,253,748                    | 31,253,748        |
| 14 Desoto            | 153,959                       | 153,959           |
| 15 Dixie             | 56,743                        | 56,743            |
| 16 Duval             | 6,495,299                     | 6,495,299         |
| 17 Escambia          | 1,853,765                     | 1,853,765         |
| 18 Flagler           | 943,161                       | 943,161           |
| 19 Franklin          | 0                             | 0                 |
| 20 Gadsden           | 201,613                       | 201,613           |
| 21 Gilchrist         | 275,571                       | 275,571           |
| 22 Glades            | 126,306                       | 126,306           |
| 23 Gulf              | 0                             | 0                 |
| 24 Hamilton          | 0                             | 0                 |
| 25 Hardee            | 37,618                        | 37,618            |
| 26 Hendry            | 150,031                       | 150,031           |
| 27 Hernando          | 961,275                       | 961,275           |
| 28 Highlands         | 305,924                       | 305,924           |
| 29 Hillsborough      | 14,821,233                    | 14,821,233        |
| 30 Holmes            | 0                             | 0                 |
| 31 Indian River      | 1,703,866                     | 1,703,866         |
| 32 Jackson           | 363,764                       | 363,764           |
| 33 Jefferson         | 91,906                        | 91,906            |
| 34 Lafayette         | 154,971                       | 154,971           |
| 35 Lake              | 2,192,201                     | 2,192,201         |
| 36 Lee               | 3,299,811                     | 3,299,811         |
| 37 Leon              | 1,922,623                     | 1,922,623         |
| 38 Levy              | 232,966                       | 232,966           |
| 39 Liberty           | 0                             | 0                 |
| 40 Madison           | 49,437                        | 49,437            |
| 41 Manatee           | 3,176,777                     | 3,176,777         |
| 42 Marion            | 1,099,971                     | 1,099,971         |
| 43 Martin            | 805,736                       | 805,736           |
| 44 Monroe            | 405,548                       | 405,548           |
| 45 Nassau            | 1,561,901                     | 1,561,901         |
| 46 Okaloosa          | 1,879,635                     | 1,879,635         |
| 47 Okeechobee        | 86,239                        | 86,239            |
| 48 Orange            | 16,476,807                    | 16,476,807        |
| 49 Osceola           | 3,193,297                     | 3,193,297         |
| 50 Palm Beach        | 16,638,415                    | 16,638,415        |
| 51 Pasco             | 4,547,507                     | 4,547,507         |
| 52 Pinellas          | 7,496,700                     | 7,496,700         |
| 53 Polk              | 6,339,393                     | 6,339,393         |
| 54 Putnam            | 239,327                       | 239,327           |
| 55 St. Johns         | 5,900,254                     | 5,900,254         |
| 56 St. Lucie         | 2,972,725                     | 2,972,725         |
| 57 Santa Rosa        | 2,381,244                     | 2,381,244         |
| 58 Sarasota          | 4,360,847                     | 4,360,847         |
| 59 Seminole          | 5,134,389                     | 5,134,389         |
| 60 Sumter            | 982,830                       | 982,830           |
| 61 Suwannee          | 296,572                       | 296,572           |
| 62 Taylor            | 13,874                        | 13,874            |
| 63 Union             | 98,603                        | 98,603            |
| 64 Volusia           | 3,919,748                     | 3,919,748         |
| 65 Wakulla           | 277,867                       | 277,867           |
| 66 Walton            | 1,330,114                     | 1,330,114         |
| 67 Washington        | 0                             | 0                 |
| 69 FAMU              | 0                             | 0                 |
| 70 FAU - Palm Beach  | 183,328                       | 183,328           |
| 72 FSU - Broward     | 96,830                        | 96,830            |
| 73 FSU - Leon        | 255,596                       | 255,596           |
| 74 UF                | 182,898                       | 182,898           |
| 75 FL Virtual School | 0                             | 0                 |
| 76 FSU - Bay         | 12,950                        | 12,950            |
| 77 TCA               | 19,305                        | 19,305            |
| TCA ----->           |                               |                   |
| Total                | 200,000,000                   | 200,000,000       |



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November 18, 2024

## **M E M O R A N D U M**

**TO:** Governing Board for Tallahassee Collegiate Academy

**FROM:** Jessica Chapman, Principal

**SUBJECT:** Upcoming Events Report

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### **Item Description**

This item details the upcoming events at Tallahassee Collegiate Academy for the month of November and December 2024.

### **Overview and Background**

11/18 TCA Board of Trustees Meeting  
11/25-11/29 Thanksgiving Break  
12/2-12/4 Student Impact Week  
12/13 TCA Winter Dance (7-10pm)  
12/18 MID TERMS (1st, 3rd, 5th)  
12/19 MID TERMS (2nd, 4th, 6th)  
12/23-1/3 Winter Break  
1/6-7 Teacher Planning Days

### **Funding/ Financial Implications**

None

### **Past Actions by the Board**

None

### **Recommended Action**

This item was presented for informational purposes only.