



Governing Board Meeting

Monday, August 17, 2026, 5:00 PM; TSC Herb F. Morgan Board Room, Hinson Administration Building

Agenda

- 1. Call to Order**
- 2. Opening Comments**
 - a. Board Chair
 - b. Board Members
 - c. Principal's Report
- 3. Approval of Minutes from June Meeting**
- 4. Approval of Consent Agenda**
 - a. Human Resources Report
- 5. New Business**
 - a. Enrollment Update
Presented as an information item only
 - b. Instructional Materials Adoption
Approve item as presented
 - c. Budget Update – Dr. Barbara Wills
Presented as an information item only
- 6. Announcements**
 - a. Upcoming Events Report – Presented as an information item only
- 7. Public Comment**
- 8. Adjournment - *Next Meeting: Monday, September 21, 2026 (Regular Meeting)***
- 9. Board Workshop – Strategic planning session**

**Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive Tallahassee, FL 32304
Monday, June 15, 2026**

Board Meeting Minutes

On June 15, 2026, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Board Chair Karen Moore at 6:00 p.m.

Members Present: Karen Moore, David Clark, and James Taylor.

Absent: Kim Kelling and Randy Pople

Via Phone/Zoom: None

Others present: Brielle Crooms, Sherrhonda Faison, Robin Oliveri, Tricia Rizza, Calandra Stringer, LaNandra Watkins, and Barbara Wills.

COMMENTS:

Chair Moore commented on the location change to the Tallahassee State College boardroom location. Board member Taylor emphasized his agreeance regarding the location change. Chair Moore welcomed the TCA administration noting that they attended the board meeting despite the charter school being closed for the summer.

PRINCIPALS REPORT:

Principal Robin Oliveri began the report indicating that although TCA was closed from the academic year, faculty returned two days in May for a Post-Planning Faculty Design Thinking session that was facilitated by Dr. Tricia Rizza. Post planning with faculty is intended to continue to improve the student and faculty TCA experience.

Oliveri indicated that the TCA Administration office is not off for the summer due to the many planning tasks required to prepare for the upcoming academic year. She also shared the school team's tasks list for the summer.

Oliveri welcomed the TCA Dean of Students, LaNandra Watkins to share the rising senior activities. Watkins shared the Junior Jean event which was an ending year activity with the rising seniors to kick off the senior experience and to close out the year. Students decorated their jeans based on materials that they brought on their own and the seniors will start the year by wearing their decorated jeans on the first day of class.

Board Member Taylor circled back to the brainstorming session for the faculty and to find clarity of any outcomes that the faculty would like to implement in the new year. In response, Oliveri indicated that the faculty would like to create more book clubs, increase club sponsorship, promote higher engagement with teachers to students, and plan an end of the year trip per grade level. The faculty would like to add a planning period that aligns the same to allow subject areas

to work together throughout the year on their teaching plans. Chair Moore emphasized that this feedback was valuable for improvements into the next year.

Taylor inquired about the number of seniors TCA will have for this upcoming year. Oliveri responded that there will be 80 students.

APPROVAL OF MINUTES

May 18, 2026

Requested Board approval of the May board meeting minutes, as presented.

MOTION: Trustee David Clark
Motion passed unanimously.

SECOND: Trustee James Taylor

APPROVAL OF HUMAN RESOURCES REPORT

Requested Board approval of the human resources report, as presented.

MOTION: Trustee David Clark
Motion passed unanimously.

SECOND: Trustee James Taylor

NEW BUSINESS

a. Enrollment Update

Oliveri provided an enrollment update for the charter school, reporting that 40 students were enrolled in ninth grade, 95 students in tenth grade, 99 students in eleventh grade, and 80 students in twelfth grade.

Chair Moore inquired about the administration's enrollment goals and what would constitute success. In response, Oliveri stated that the goal is for each grade level to reach an enrollment of 100 students, noting that achieving this benchmark across all grade levels would represent a successful enrollment outcome for the school.

This segued into the recruitment efforts currently underway, which include a Meta lead generation campaign, a direct mail campaign, boosted social media outreach, and broader community engagement initiatives. The next recruitment opportunity for the charter school will take place at the 2nd Annual Tallahassee Legends Youth Football Camp, scheduled for June 20.

b. Academic Update

Oliveri shared a breakdown of student proficiency by subject area: Biology, Algebra, Geometry, and US History. Based on the information shared, students were proficient in Biology and above the state average. In Algebra, the students tested were found below the state average. Oliveri indicated that they are not sure why the students not at least at the state average but will incorporate this as a target area for improvement in the upcoming school year. It is understood that mathematics is a challenge around the state, but progress monitoring will increase to allow for more proactive intervention at an earlier stage for the students. The mathematics teacher transitioned to another position outside of the charter school, not due to the role, but due to their own personal goals and an opening in

a completely different role becoming available; this was not a surprise to the school. In Geometry and U.S. History, students were above the state average in proficiency.

Clark inquired about the 92% change in the subject area for U.S. History and why it trended down compared with two years ago when it was at 98%. Oliveri's responded that it may differ due to the four-by-four changes within the student's course schedules.

c. Dual Enrollment Articulation Agreement

MOTION: Trustee David Clark
Motion passed unanimously.

SECOND: Trustee James Taylor

d. TCA School Calendar

MOTION: Trustee David Clark
Motion passed unanimously.

SECOND: Trustee James Taylor

e. Budget Update – Dr. Barbara Wills

Dr. Wills noted that, as the Legislature continues budget negotiations, the Florida Department of Education is utilizing updated enrollment projections in its revenue estimates for schools. As of the date of this meeting, final funding allocations have not yet been released and, therefore, are not reflected in the budget worksheets presented.

In preparation for the upcoming fiscal year, Survey 3 data have been completed and is being reviewed, as they provide important enrollment information used for funding calculations. The school is also preparing for Survey 4 reporting, which will be submitted during the final reporting period of the school year and will contribute to the final funding determination.

Dr. Wills confirmed that an email containing the related financial details and supporting information had been provided to Trustee Pople in his capacity as Chair of the Finance Committee.

f. 2026-2027 TCA Board Meeting Dates

Prior to the motion for approval, Board Chair Moore expressed her appreciation to Dr. Tricia Rizza for facilitating the recent design thinking session with faculty and invited her to provide an overview of a proposed session for the Board as part of the charter school's strategic planning process.

Rizza presented the concept of a strategic planning design thinking session intended to assist the Board in developing a three-to-five-year vision for TCA. The process would focus on establishing key strategic pillars and long-term priorities that the Board would like the school to achieve. Once identified, administration will align measurable goals and action plans to support those priorities. Rizza noted that the process would be similar to the strategic planning and review exercises conducted at Tallahassee State College.

As part of the initiative, the Board would review the College's strategic plan to identify areas of alignment at the pillar level. Rizza explained that the process would involve a

comprehensive review of school data, including enrollment trends, student achievement, GPA performance, and overall student experience. The discussion would also focus on how the Board envisions the student experience evolving over time and how to support students from a holistic perspective. The strategic planning session is anticipated to take place in August.

Chair Moore informed the Trustees that the proposed strategic planning session would be brought forward for further discussion and emphasized the importance of full Board participation. The session is proposed to occur immediately following the first Board meeting of the 2026-2027 academic year, scheduled for August 17, 2026. To accommodate the additional planning session, consideration was given to moving the Board meeting start time to 4:00 p.m.

During the discussion, Chair Moore also expressed interest in exploring strategies to strengthen the transition of students from the Innovation Academy for Excellence middle school program into TCA and suggested including this topic as part of the strategic planning conversation.

MOTION: Trustee James Taylor
Motion passed unanimously.

SECOND: Trustee David Clark

ANNOUNCEMENTS

a. Upcoming Events Report

Oliveri reported that several conferences will be attended throughout the summer in preparation for the upcoming school year, including the FASRO and PAEC Leadership conferences.

She also announced plans for a new student signing day, modeled after athletic signing ceremonies, to celebrate incoming TCA students as they begin their educational journey. The event is intended to generate excitement among new students and will be held in conjunction with orientation. Chair Moore requested that TCA administration collaborate with the TSC Communications and Marketing Department to promote and publicize the event.

Additional key dates were shared. Teachers are scheduled to return on August 4, 2026, and students will begin the 2026–2027 academic year on August 12, 2026. FAST ELA PM1 retake testing is scheduled for August 25, 2026, while End of Course (EOC) exam retakes from the previous academic year will take place on August 27, 2026. The school's Open House is scheduled for September 17, 2026.

In addition, Dr. Calandra Stringer provided an update regarding Innovation Academy of Excellence. She explained that the middle school is currently undergoing a space transition and will be temporarily relocated to a portion of the third floor for the fall semester. Dr. Stringer emphasized that this arrangement would foster greater collaboration between school leaders and provide eighth-grade students with increased

exposure to the high school environment, which may encourage them to continue their education at TCA as ninth-grade students.

Chair Moore expressed her appreciation for the update and the collaborative effort involved in the transition. She then inquired about the status of the renovations to the building originally designated for Innovation Academy of Excellence and whether those renovations would eventually be completed.

PUBLIC COMMENTS

None.

NEXT MEETING DATE

August 17, 2026, at 6:00 p.m.

Location: Tallahassee State College
Main Campus

ADJOURNMENT

Board Chair Moore adjourned the meeting at 6:32 p.m.



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Tallahassee, Florida 32304-2895
850.5046300 | www.tca.fl.edu

August 17, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Human Resource Report

Item Description

This item requests approval for personnel actions.

Overview and Background

The District Office brings forth a request to approve appointments, separations and outside employment.

Funding/Financial Implications

This item is funded by the 2026 – 2027 Operating Budget.

Past Actions by the Board

None

Recommended Action

Approve as presented.

Original Appointments

Name	Position	Department	Effective Date	
Trenika Wineglass	Administrative Coordinator	TCA	July 21, 2026	
Leon Hillmon	Teacher	TCA	August 3, 2026	
Ayonna Scott	Paraprofessional	TCA	August 3, 2026	
Daniel Talasnik	Teacher	TCA	August 3, 2026	
Chandra Hayes	Guidance Counslor	TCA	August 3, 2026	
Dominga Robinson	Guidance Counslor	TCA	August 3, 2026	
Caylee Taylor	Teacher	TCA	August 3, 2026	
Sineaktra Atkins	Teacher	TCA	August 3, 2026	
Karin Johnson	Teacher	TCA	August 3, 2026	

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Effective Date	Prior Position
None to Report				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
None to Report				

Separations

Name	Position	Department	Effective Date	Separation Type
Javon Williams	Teacher	TCA	May 27, 2026	Resigned
Quashier Flood	Guidance Counselor	TCA	July 28, 2026	Resigned
Sarah Chapman	Teacher	TCA	July 31, 2026	Resigned
Danielle Henry	Exceptional Education Teacher	TCA	August 3, 2026	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
None to Report				

Teachers Teaching Out of Field

Name	Current Certification	Out of Field Assignment		
None to Report				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
None to Report				



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Enrollment Update

Item Description

This item provides an update on enrollment numbers for 2026-2027.

Overview and Background

TCA currently has 319 students enrolled as follows:

Grade Level	Number of Students
9 th	50
10 th	101
11 th	92
12 th	76

TCA will continue to recruit and admit students.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Instructional Materials Adoption 2026-2027

Item Description

This item provides the instructional materials that are recommended for adoption for the 2026-2027 academic year.

Overview and Background

According to Florida Statutes 1006.283, TCA conducted a comprehensive review of state-approved instructional materials. The review committee included school administrators, teachers, and parents. The committee members only evaluated materials that were approved by the State of Florida and had high recommendations from the State's evaluators. All materials were evaluated for alignment to Florida's Benchmarks for Excellent Student Thinking (B.E.S.T. Standards), usability, accessibility, assessment features, and support for student achievement. Public access to all recommended materials was provided beginning on July 17, 2026 until August 14, 2026.

Funding/ Financial Implications

The estimated cost is \$45,000. This will be funded through TCA's state allocation.

Past Actions by the Board

None

Recommended Action

Approve the adoption of the recommended instructional materials.



TEXTBOOK ADOPTION LIST

Image	Course #	Course	Title	Organization	Author	Grades
	1206310	Geometry	Florida Reveal Geometry	McGraw Hill LLC	Cathy L. Seeley , Ed.D; Raj Shah, Ph.D.; Cheryl R. Tobey, M.Ed.; Dinah Zike, M.Ed.; Walter Secada, Ph.D.	9-12
	1200310	Algebra_1	Math Nation: Florida's B.E.S.T. Algebra 1	Math Nation	Math Nation	9-12
	1001310	English_1	Florida StudySync Grade 9	McGraw Hill LLC	Dr. Doug Fisher, Dr. Timothy Shanahan, Dr. Michelle Martin, Dr. Catlin Tucker	9-12
	1001340	English_2	Florida StudySync Grade 10	McGraw Hill LLC	Dr. Doug Fisher, Dr. Timothy Shanahan, Dr. Michelle Martin, Dr. Catlin Tucker	9-12

	1001370	English 3	Florida StudySync Grade 11	McGraw Hill LLC	Dr. Doug Fisher, Dr. Timothy Shanahan, Dr. Michelle Martin, Dr. Catlin Tucker	9-12
	1001400	English 4	Florida StudySync Grade 12	McGraw Hill LLC	Dr. Doug Fisher, Dr. Timothy Shanahan, Dr. Michelle Martin, Dr. Catlin Tucker	9-12
	3026010	HOPE	Florida Health Opportunities Through Physical Education	Human Kinetics, Inc.	Corbin, et al.	9-12
	2000310	Biology	McGraw Hill Florida Biology	McGraw Hill LLC	McGraw Hill	9-12
	2003310	Physical Science	McGraw Hill Florida Physical Science	McGraw Hill LLC	McGraw Hill	9-12

	2106310	United States Government	United States Government & Civics, Florida Edition	McGraw Hill LLC	Richard C. Remy, Ph.D.; Donald A. Ritchie, Ph.D; Lee Arbetman, M.Ed., J.D; Cathy Ruffing, NBCT; Street Law, Inc.	9-12
	2100310	United States History	United States History, Modern Times, Florida Edition	McGraw Hill LLC	Daina Ramey Berry, Ph.D. ; Albert S. Broussard, Ph.D.; Lorri Glover, Ph.D.; James M. McPherson, Ph.D.; Donald A. Ritchie, Ph.D.	9-12
	2109310	World History	World History, Florida Edition	McGraw Hill LLC	Jackson Spielvogel, Ph.D.	9-12
	2102310	Economics	Economics, Florida Edition	McGraw Hill LLC	Gary E. Clayton, Ph.D.	9-12



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Report

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 26-27 budget is based on an enrollment of 318 students and the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

Tallahassee Collegiate Academy Budget FY 2027

REVENUE		
FDOE charter school revenue estimating worksheet FY27 for 318		
Projected Revenue	Student FTE Projection	\$2,699,514.00

EXPENDITURES		
PERSONNEL		\$1,727,728.10
DISTRICT OPERATIONS		\$344,198.37
OPERATING		\$492,611.83
CONTINGENCY		\$134,975.70
TOTAL EXPENDITURES		\$2,699,514.00

Year End Projected Balance	\$0.00
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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Upcoming Events Report

Item Description

This item details the upcoming events at Tallahassee Collegiate Academy for the summer term. The events have been advertised to the TCA community via the monthly newsletter, Focus email, and/or Remind.

Overview and Background

August 12 --Students Return
August 13 -- Technology Distribution and Exchange
August 14 -- Senior Sunrise, 6:45am, Parking Deck
August 17 -- TCA Board Meeting, 5PM, TSC Board Room
August 17 -- TSC Start of Classes
August 17 -- Grade Level Assemblies
August 25 -- FAST ELA PM 1
August 27 -- EOC Retakes
September 8 - Senior Parent Meeting
September 8 - International Literacy Day
September 9 - Momma Ps Ice Cream

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None