



TALLAHASSEE
**COLLEGIATE
ACADEMY**

Governing Board Meeting

Tuesday, February 17, 2026, 6:00 PM; TSC Fine & Performing Arts Center – Room 104

Agenda

- 1. Call to Order**
- 2. Opening Comments**
 - a. Board Chair
 - b. Board Members
 - c. Principal's Report
- 3. Approval of Minutes from January Meeting**
- 4. Approval of Consent Agenda**
 - a. Human Resources Report
- 5. New Business**
 - a. Enrollment Update
Presented as an information item only
 - b. Academic Update
Presented as an information item only
 - c. Budget Update – Dr. Barbara Wills
Presented as an information item only
 - d. School Recognition Funding Allocation – Dr. Oliveri
Approve item as presented
- 6. Announcements**
 - a. Upcoming Events Report – Presented as an information item only
- 7. Public Comment**
- 8. Adjournment**

Next Meeting: Monday, March 23, 2026 (Regular Meeting)

**Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive
Tallahassee, FL 32304
Tuesday, January 20, 2026**

Board Meeting Minutes

On January 20, 2026, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 6:04 p.m.

Members Present: Board Chair Karen Moore, Trustees David Clark, Randy Pople, Kim Kelling, and James Taylor.

Absent: None

Via Phone/Zoom: None

Others Present: Robin Oliveri, LaNandra Watkins, Calandra Stringer, Barbara Wills, Tricia Rizza, Melanie Larson, Wendi Davis, Katie Seitzinger, Allison Tackett, Chiquita Lockwood, Cathleen Nguyen, Melody King, Anna King, and Esinam Agama.

COMMENTS:

- i. **Board Chair** – Trustee Moore opened by welcoming all attendees and thanking them for attending the meeting.
- ii. **Board Members** – Board members shared brief opening remarks. Trustee Taylor expressed readiness to begin the new school year; Trustee Kelling noted a “clean slate” and eagerness to hear TCA updates. Trustee Clark stated he was glad to be present, sentiments which were echoed by Trustee Pople.
- iii. **Principal’s Report** – Dr. Oliveri shared several updates highlighting student achievements and campus activities. Two students were selected as Sunshine State Scholars: Esinam Agama as a scholar and Malik Rollins as runner-up. Both students will attend a two-day leadership summit in Orlando. Student of the Month recipients were recognized by grade level: Alexandria James (9th), Joelin President (10th), Marshall Baldwin (11th), and Zarreya Stewart (12th).
School-wide activities included an “Undercover Holiday” staff spirit week, a Thanksgiving banquet, and a Holiday banquet. Dean Watkins shared an update regarding senior activities, featuring a “Grateful to Soar” Friendsgiving, a gratitude project in the dual enrollment room led by Ms. Larson, and a December senior holiday night themed “Home Alone,” which included ornament making, popcorn, and hot cocoa. Senior guidance shared that a monthly newsletter has been distributed with a focus on the Bright Futures Scholarship.
Principal Oliveri shared information about the TCA Family SkateWorld fundraiser netting \$680 for the school that was coordinated by the SOARing Supporters parent group.

APPROVAL OF MINUTES

- a. November 17, 2025
Requested Board approval for November board meeting minutes as presented.
MOTION: Trustee Pople **SECOND:** Trustee Kelling
Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

a. Human Resources Report

Board approval was requested for personnel actions including approving appointments, separations, and outside employment.

MOTION: Trustee Clark **SECOND:** Trustee Kelling
Motion passed unanimously.

NEW BUSINESS

a. Enrollment Update

Dr. Oliveri provided an enrollment update of 313, including 91 students in 9th grade, 99 students in 10th grade, 88 students in 11th grade, and 35 students in 12th grade. Dr. Oliveri outlined planned recruitment activities including, but not limited to, scheduled outreach visits to four local middle schools, information nights for interested parents, shadow days for visiting eighth grade students, building tours, Expo night, and a special Innovation Academy of Excellence Day. Shadow days will feature a combination of class experiences, games, and activities. Dr. Stringer presented information about the Innovation Academy of Excellence to the TCA Board of Trustees related to size, building location, and student enrollment.

For information only, no Board action is required.

b. Academic Update

Dr. Oliveri provided an update on dual enrollment (DE) data for the fall semester. TCA’s DE participation increased from 83 students in Fall 2024 to 135 students in fall 2025, representing a 61% increase. Dual enrollment students are also succeeding at higher rates- earning an A, B, or C in their courses – than previous terms. The school will continue to implement strategies to support and expand dual enrollment success. Additionally, the EOC scores were shared from the fall semester for first attempts with Biology achieving a 94% pass rate, U.S. History achieving an 88% pass rate, Algebra achieving a 36% pass rate, and Geometry achieving a 60% pass rate. Biology, U.S. History, and Geometry will add to their results with the Spring EOC administration. Algebra scores are final for the 2025-2026 school year. Dr. Rizza agreed to provide a more in-depth report on the dual enrollment statistics at the February board meeting.

For information only, no Board action is required.

c. Budget Update

Dr. Barbara Wills provided a budget update for TCA. Total revenues for December equaled \$238,611.67, and the total expenditures for December equaled \$174,164.17.

For information only, no Board action is required.

d. Budget Amendment

Dr. Wills requested a budget amendment for the 2025-2026 fiscal year, based on updated enrollment from the DOE Survey-2 data. Enrollment was reported at 323 FTE and the original projection was 357 FTE, reducing the TCA annual operating budget by \$231,555.00.

MOTION: Trustee Kelling **SECOND:** Trustee Taylor
Motion passed unanimously.

ANNOUNCEMENTS

a. Upcoming Events Report

Dr. Oliveri shared the list of upcoming events for Spring 2026.

PUBLIC COMMENTS

None.

NEXT MEETING DATE

February 17, 2026 at 6:00 p.m.

Location: **TSC Main Campus**

ADJOURNMENT

Board Chair Moore adjourned at 6:42 p.m.

Minutes approved at the business meeting of the Board of Trustees on (Date) _____.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President/Superintendent



444 Appleyard Drive
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850.5046300 | www.tca.fl.edu

February 17, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Human Resource Report

Item Description

This item requests approval for personnel actions.

Overview and Background

The District Office brings forth a request to approve appointments, separations and outside employment.

Funding/Financial Implications

This item is funded by the 2025 – 2026 Operating Budget.

Past Actions by the Board

None

Recommended Action

Approve as presented.

Original Appointments

Name	Position	Department	Effective Date	
<i>None to Report</i>				

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations

Name	Position	Department	Effective Date	Separation Type
<i>None to Report</i>		TCA		

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
<i>None to Report</i>				

Teachers Teaching Out of Field

Name	Current Certification	Out of Field Assignment		
<i>None to Report</i>				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Enrollment Update

Item Description

This item provides an update on enrollment numbers for 2025-2026.

Overview and Background

TCA currently has 309 students enrolled as follows: 9th graders = 90, 10th graders = 98, 11th graders = 88 and 12th graders = 33. The academic year started with 352 students.

The school is currently holding recruiting events and accepting applications. There are 62 applications pending a review. The goal is 100 incoming 9th graders as well as filling available seats in the other grade levels.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Academic Update

Item Description

This item provides an update on the school's academic performance for Fall 2025.

Overview and Background

This item is a follow-up from the January meeting and includes additional details related to dual enrollment that include success rates, grade level success rates, program of study statistics, and A.S. degree graduation projections.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Report

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 25-26 budget is based on an enrollment of 357 students and the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2025-26

THROUGH JANUARY 31 2025

(UPDATED

BOARD APPROVED BUDGET JANUARY 2026)

FY26 Revenue	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	\$ 238,611.67	\$ 238,611.67	\$ 238,611.67	\$ 238,611.67	100
August	\$ 238,611.67	\$ 238,611.67	\$ 477,223.33	\$ 477,223.33	100
September	\$ 238,611.67	\$ 238,611.67	\$ 715,835.00	\$ 715,835.00	100
October	\$ 238,611.67	\$ 238,611.67	\$ 954,446.67	\$ 954,446.67	100
November	\$ 238,611.67	\$ 238,611.67	\$ 1,193,058.33	\$ 1,193,058.33	100
December	\$ 238,611.67	\$ 238,611.67	\$ 1,431,670.00	\$ 1,431,670.00	100
January	\$ 238,611.67	\$ 238,611.67	\$ 1,670,281.67	\$ 1,670,281.67	100
February	\$ -	\$ 238,611.67	\$ 1,670,281.67	\$ 1,908,893.33	88
March	\$ -	\$ 238,611.67	\$ 1,670,281.67	\$ 2,147,505.00	78
April	\$ -	\$ 238,611.67	\$ 1,670,281.67	\$ 2,386,116.67	70
May	\$ -	\$ 238,611.67	\$ 1,670,281.67	\$ 2,624,728.33	64
June	\$ -	\$ 238,611.67	\$ 1,670,281.67	\$ 2,863,340.00	58

FY26 Expenditures	MONTH ACTUAL	MONTH BUDGET	YTD ACTUAL	YTD BUDGET	% of YTD BUDGET
July	190,040.63	\$ 283,611.67	\$ 190,040.63	\$ 283,611.67	67
August	215,394.48	\$ 283,611.67	\$ 405,435.11	\$ 477,223.33	85
September	132,409.78	\$ 283,611.67	\$ 537,844.89	\$ 715,835.00	75
October	142,393.05	\$ 283,611.67	\$ 680,237.94	\$ 954,446.67	71
November	153,122.35	\$ 283,611.67	\$ 833,360.29	\$ 1,193,058.33	70
December	174,164.17	\$ 283,611.67	\$ 1,007,524.46	\$ 1,431,670.00	70
January	152,552.83	\$ 283,611.67	\$ 1,160,077.29	\$ 1,670,281.67	69
February		\$ 283,611.67	\$ 1,160,077.29	\$ 1,908,893.33	61
March		\$ 283,611.67	\$ 1,160,077.29	\$ 2,147,505.00	54
April		\$ 283,611.67	\$ 1,160,077.29	\$ 2,386,116.67	49
May		\$ 283,611.67	\$ 1,160,077.29	\$ 2,624,728.33	44
June		\$ 283,611.67	\$ 1,160,077.29	\$ 2,863,340.00	41



February 17, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: School Recognition Funding Allocation

Item Description

This item provides an update on the school recognition funding received by TCA in the amount of \$22,223.

Overview and Background

TCA has been awarded \$22,223 in school recognition funding from the Florida Department of Education due to achieving an "A" rating during the 2024-2025 school year in accordance with Florida Statute 1008.36.

Per Florida Department of Education guidelines, these funds are to be used for the following:

- Non-recurring bonuses for faculty and staff
- Non-recurring expenditures on education equipment or temporary personnel to improve student performance

All current staff must vote on the method for allocating the funds and the proposal must be approved by the Board.

The school has voted and is proposing to allocate the funds towards non-recurring bonuses for the dedicated staff members who served during the 2024-2025 school year and who remain on staff. In addition to the TCA staff, the proposal also includes the school resource officer.

The school is requesting the \$22,223 be distributed evenly among the recipients listed below:

Bailey, Christina	\$1481.53
Chapman, Sarah	\$1481.53
Davis, Wendi	\$1481.53
Flood-Strouble, Quashier	\$1481.53
Griffith, Marilynn	\$1481.53
Henry, Danielle	\$1481.53

Larson, Melanie	\$1481.53
Lockwood, Chiquita	\$1481.53
Malbas, Cynth	\$1481.53
Perez de Alejo, Pablo	\$1481.53
Perry, Julie	\$1481.53
Seitzinger, Katie	\$1481.53
Tackett, Allison	\$1481.53
West, Bronwen	\$1481.53
Williams, Javon	\$1481.53

Funding/ Financial Implications

Florida Department of Education has distributed the funds to the TSC District.

Past Actions by the Board

None

Recommended Action

Approve the proposed plan to distribute the school recognition funding allocation.



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M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Upcoming Events Report

Item Description

This item details the upcoming events at Tallahassee Collegiate Academy for the spring term. The events have been advertised to the TCA community via the monthly newsletter, Focus email, and/or Remind.

Overview and Background

Feb. 18 - Soaring Supporters Zoom Meeting
Feb. 20 - TCA Urban Air Family Night Fundraiser
Feb. 23 - TCA Recruitment Information Night - Zoom
Feb. 24 - TCA Exhibition Night 6pm - 7pm
Feb. 26 - NASA Trip Parent Information Meeting
March 3 - ACT Testing
March 9-13 - Bookfair
March 13 - End of Quarter 3
March 16-20 - Spring Break, No School
March 23- Teacher Planning
March 23 -24 - Magnify Learning Professional Development and Coaching
March 25 - Soaring Supporters Meeting - In Person
March 28 - Springtime Tallahassee Table

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None